

POTEAU ISD #29

A G E N D A

**Regular Board of Education Meeting
6:00 P. M. July 13, 2015
Bert Corr Administration Building - - 100 Mockingbird Lane
Poteau, OK 74953**

NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. ALL THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
 - 1. Minutes of the Regular Board Meeting June 8, 2015.**
 - 2. Minutes of the Special Board Meeting of June 30, 2015.**
 - 3. Minutes of the Special Board Meeting of July 2, 2015.**
 - 4. Financial Reports.**
 - 5. Encumbrances.**
- V. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE PRICE QUOTES/BIDS FOR POTEAU PUBLIC SCHOOL DISTRICT CAFETERIA ITEMS.**

Information - - Price Quotes/Bids will be discussed for the following items:

 - 1. Cafeteria dairy items for 2015-2016.**
 - 2. Cafeteria bread items for 2015-2016.**

Recommendation - - The board approve the best quote/bid as presented for Poteau School District cafeteria items for the 2015-2016 school year.
- VI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE AN INCREASE IN THE PRICE OF CAFETERIA MEALS.**

Information - - A increase of \$.50 for is meals is necessary for the 2015-2016 school year. More information will be given at the meeting.

Recommendation - - The board vote to approve the meal price increase as presented.

VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE PRICE QUOTES FOR CUSTODIAL ITEMS FOR POTEAU SCHOOL.
Information - - Price quotes will be discussed for Poteau School custodial items for 2015-2016 school year.
Recommendation - - The board approve the best quote for the purchase of custodial items for Poteau School for 2015-2016 school year.

VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE PRICE QUOTES FOR GASOLINE AND DIESEL FOR 2015-2016 SCHOOL YEAR.
Information - - Bids for gasoline and diesel have been received and recorded. A recommendation will be made in the meeting.
Recommendation - - The board approve the recommended gasoline and diesel bid for 2015-2016 school year.

IX. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE CONTRACTS FOR SERVICE FOR 2015-2016.
Information - - The following Contracts for Service and Inter-Agency Agreements are needed for the 2015-2016 school year:

1. School Resource Officer – City provides police officer to schools
2. Kibois Head Start – Provides services to 4-Year Old Program
3. Custodial Services for High School Gym & Field House

Recommendation - - The board approve the Contracts for Service for 2015-2016 as presented.

X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE POTEAU SCHOOL STUDENT HANDBOOKS FOR 2014-2015 SCHOOL YEAR.

Information - - Poteau School District Handbooks will be discussed. Changes to the 2015-2016 Handbooks will be reviewed.

Recommendation - - The board approve Poteau School District Handbooks for 2015-2016 school year.

XI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE AUTHORIZATION FOR POTEAU SCHOOL PROGRAMS.

Information - - The board needs to approve the superintendent as Purchasing Agent for all Funds, all Federal Programs and all State Programs.

Recommendation - - The board vote to approve Superintendent Dr. Don Sjoberg as Purchasing Agent for Poteau Independent School District, Authorized Representative for all Funds, Child Nutrition Fund, Bond Fund, Building Fund, Co-op Fund, Activity Fund, and all Federal Programs including E-Rate, all State Programs, and all other school programs and activities not listed for the 2015-2016 school year.

- XII. Public Item -- DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND RAISER/S FOR 2015-2016 SCHOOL YEAR.**
Information -- By law all Activity Fund Raisers are to be approved by the board of education. Poteau School District Fund Raiser/s for the 2015-2016 school year will be presented.
Recommendation -- The board vote to approve the Poteau School District Fund Raiser/s for 2015-2016 school year.
- XIII. Item -- DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE SALARY SCHEDULES FOR 2015-2016.**
Information -- Salary Schedules for 2015-2016 school year will be presented for board approval.
Recommendation -- The board approve the Salary Schedules for 2015-2016.
- XIV. Item -- DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE EXTRA DUTY COMPENSATION FOR 2015-2016 SCHOOL YEAR.**
Information -- The Extra Duty Compensation Schedule needs to be reviewed each year. Changes include the addition of an Operations Coordinator and an increase in the stipend for the Technology Coordinator.
Recommendation -- The board approve the Extra Duty Compensation Schedule for 2015-2016 school year.
- XV. Item -- DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ADMINISTRATION/DIRECTOR'S COMPENSATION SCHEDULE FOR 2015-2016.**
Information -- Administration/Director's Compensation Schedule for 2015-2016 will be presented for board approval. Salary Schedules are used to set employee contracts for the 2015-2016 school year beginning July 1, 2015.
Recommendation -- The board approve the Administration/Director's Compensation Schedule for 2015-2016.
- XVI. Item -- DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE BIDS FOR FLOORING AT THE PRIMARY SCHOOL AND MIDDLE SCHOOL.**
Information -- Bids have been received for the replacement of floors at the Primary School and the Middle School as defined in the bond issue of February 2015.
Recommendation -- The board approve the lowest responsible bid.
- XVII. NEW BUSINESS.**
- XVIII. SUPERINTENDENT'S REPORT.**

XIX. EXECUTIVE SESSION.

Proposed Executive Session to discuss, to employ, re-employ/not employ, or table consideration on personnel for 2015-2016 school year; to accept or not accept personnel resignations so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed and accept or not accept resignations for positions listed (25 O.S., Section 307 (B) (1))

- 1. Vote to convene into Executive Session.**
 - a. Discuss the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda.**
 - b. Discuss the employment of the following:**

Sheila Castillo – PPS Teacher
- 2. Vote to acknowledge the board has returned from Executive Session to Open Session.**
- 3. Executive Session Compliance Statement by Board President.**
- 4. Vote to approve the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda.**
- 5. Vote to approve the employment of the following:**

Sheila Castillo – PPS Teacher

XX. ADJOURN.

Name of person posting this Notice: _____ **Helen Merritt**
(type or print)

_____ **Minutes Clerk**
(Signature) (Title)

Schools, 100 Mockingbird Lane, Poteau, Oklahoma.

- I. Posted this 10th day of July 2015, at
12:00 o'clock P.M., on the bulletin board outside the Bert Corr
Administration Building, Poteau**