

POTEAU ISD #29
A G E N D A

Regular Board of Education Meeting
6:00 P. M. March 7, 2016
Bert Corr Administration Building - - 100 Mockingbird Lane
Poteau, OK 74953

NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. Item - - OATH OF OFFICE AND LOYALTY OATH.**
Information - - Ranada Adams continues as board member for the Poteau School District as of February, 2016. The Oath of Office and Loyalty Oath will be administered.
- V. Item - - REORGANIZATION OF THE BOARD.**
Information - - Reorganization of the Board of Education is required at the first meeting after the Annual School Election and certification of results.
Recommendation - - The board elect a Board President, Vice-President, and Clerk.
- VI. ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
 - 1. Minutes of the Regular Board Meeting February 8, 2016.**
 - 2. Financial Reports.**
 - 3. Encumbrances.**
- VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE 2016-2017 SCHOOL CALENDAR.**
Information - - A recommendation for the 2016-2017 School Calendar will be presented for board review and approval. The calendar will incorporate the Days/Hours School Year Option and is modeled after this year's traditional calendar.
Recommendation - - The board discuss, approve, or table the recommended 2016-2017 School Calendar as presented.

VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND RAISERS FOR 2015-2016 SCHOOL YEAR.

Information - - By law all Activity Fund Raisers are to be approved by the board of education.

Recommendation - - The board vote to approve the Poteau School District Fund Raiser/s for 2015-2016 as presented.

IX. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND TRANSFER/S.

Information - - Board action is required by law to transfer funds between Activity Fund sub-accounts. Activity Fund Transfer/s will be presented for board approval.

Recommendation - - The board approve the Activity Fund Transfer/s as presented.

X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A CONTRACT WITH MUNICIPAL ACCOUNTING SYSTEMS (MAS).

Information - - Contract is for: Financial, Personnel, Treasurer, Activity Fund, and Student Information software lease which includes Gradebook. Contract includes technical support and any required updates. The annual contract is \$37,320.00.

Recommendation - - Vote to approve Municipal Accounting System, Inc. (MAS) Software Contract for 2016-2017 school year.

XI. Item - - DISCUSSION AND VOTE TO APPROVE AND/OR SANCTION OR NOT APPROVE AND/OR SANCTION BOOSTER CLUBS FOR THE 2015-2016 SCHOOL YEAR.

Information - - By law all Booster Clubs must be sanctioned and approved by the Board of Education. Booster Clubs have been sent the paperwork necessary to be sanctioned by the board. The process of sanctioning is necessary to protect every person who is involved with the raising of funds for student activities. The process not only protects all school officials, including the school board, administration and staff, it also protects the trust of patrons who financially support valuable student organizations. A list will be presented at the meeting.

Recommendation - - The board approve and/or sanction the Booster Clubs for the 2015-2016 school year as presented.

XII. Item -- DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE PURCHASE OF A DISTRICT UTILITY TRUCK.

Information - - The District is in need of a utility truck that can be used in the Vocational Agriculture program.

Recommendation - - The Board approve the purchase of a district utility truck.

XIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A RESOLUTION REGARDING A LEASE PURCHASE AGREEMENT FOR THE PURPOSE OF FINANCING "LED LIGHTING & RELATED EQUIPMENT".
Information - -We have reviewed the cost of lighting in the district and have concluded that the district can save money by moving to the use of L.E.D. lights. We have a strategy that allows these savings to be realized after 8 years with minimal additional expense. The strategy utilizes O.G. & E.'s rebate program as part of an agreement with Oklahoma L.E.D
Recommendation - - The board approve the agreement with Oklahoma L.E.D.

XIV. NEW BUSINESS.

XV. SUPERINTENDENT'S REPORT.

- a. **Board Member Training** – March 23, 2016 @ Kiamichi Technology Center.
- b. **Bond Projects Update.**

XVI. Proposed Executive Session to: (1.) Discuss, employ, re-employ/not employ, or table consideration on personnel for 2015-2016 school year, to accept or not accept personnel resignation/s, and discuss the purchase of real estate set out below so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed and accept or not accept resignation/s for positions listed. (25 O.S., Section 307 (B) (1) (7) and (3).

1. Vote to convene into Executive Session.

- a. **Discuss the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda:**

**Christian SanJuan Medina – PPS Para Professional
Barbara Dorey – PPS Custodian**

- b. **Discuss purchase of real estate.**

Executive Session Compliance Statement by Board President.

- a. **Vote to approve the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda:**

**Christian SanJuan Medina – PPS Para Professional
Barbara Dorey – PPS Custodian**

- c. **Vote to approve or not approve purchase of real estate.**

XVII. DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A DISTRICT MISSION STATEMENT.

XVIII. ADJOURN.

Name of person posting this Notice:

Helen Merritt

(type or print)

(Signature)

Minutes Clerk

(Title)

Posted this 4th day of March, 2016, at 2:00 o'clock P.M., on the bulletin board outside the Bert Corr Administration Building, Poteau Public Schools, 100 Mockingbird Lane, Poteau, Oklahoma.