

POTEAU ISD #29

A G E N D A

Regular Board of Education

Meeting 6:00 P. M. July 8, 2019

Bert Corr Administration Building - - 100 Mockingbird Lane

Poteau, OK 74953

NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. COMMENTS FROM THE PUBLIC.**
- V. ALL THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
 - 1. Minutes of the Regular Board Meeting June 10, 2019.**
 - 2. Minutes of the Special Board Meeting of June 28, 2019.**
 - 4. Financial Reports.**
 - 5. Encumbrances.**
- VI. Item -- BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL OF THE QUALIFIED ZONE ACADEMY BOND LEASE FOR THE FISCAL YEAR ENDING JUNE 30, 2020 AS REQUIRED UNDER THE PROVISIONS OF THE EQUIPMENT LEASE PURCHASE AGREEMENT DATED AUGUST 24, 2010 BETWEEN THE DISTRICT AND ZIONS FIRST NATIONAL BANK.**

Information -- Oklahoma law requires that a school district take affirmative action each year for a lease-purchase to be renewed.

Recommendation -- The Board approve the renewal of the lease-purchase of District-wide Improvements for the fiscal year ending June 30, 2020 as required under the provisions of the Equipment Lease Purchase Agreement dated August 24, 2010 between the District and Zions First National Bank (QZAB Bonds).
- VII. Item -- DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE PRICE QUOTES FOR PAPER FOR POTEAU PUBLIC SCHOOLS.**

Information -- Bids for paper have been received and recorded. A recommendation will be made in the meeting.

Recommendation -- The board vote to approve the recommended paper bid for the 2019-2020 school year.

VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE PRICE QUOTES FOR DIESEL FOR THE 2019-2020 SCHOOL YEAR.

Information - - Bids for diesel fuel have been received and recorded. A recommendation will be made in the meeting.

Recommendation - - The board approve the recommended diesel bid for the 2019-2020 school year.

IX. Item - - DISCUSSION AND VOTE TO APPROVE CONTRACTS FOR SERVICE FOR 2019-2020

Information - - The following contracts for Service and Inter-Agency Agreements are needed for the 2019-2020 school year.

1. Kibois Head Start

Recommendation - - The board approve the Contracts for the 2019-2020 School year.

X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE AUTHORIZATION FOR POTEAU SCHOOL PROGRAMS.

Information - - The board needs to approve selected staff as Purchasing Agents for all Funds, all Federal Programs and all State Programs.

Recommendation - - The board vote to approve Superintendent Dr. Don Sjoberg and Jeremy Quarry as Purchasing Agents for Poteau Independent School District and as Authorized Representatives for all Funds, including Child Nutrition Fund, Bond Fund, Building Fund, Co-op Fund, Activity Fund, and all Federal Programs including E-Rate, all State Programs, and all other school programs and activities not listed for the 2019-2020 school year.

XI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND RAISER/S FOR THE 2019-2020 SCHOOL YEAR.

Information - - By law all Activity Fund Raisers are to be approved by the board of education. Poteau School District Fund Raiser/s for the 2019-2020 school year will be presented.

Recommendation - - The board vote to approve the Poteau School District Fund Raiser/s for the 2019-2020 school year.

XII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE SALARY SCHEDULES FOR 2019-2020.

Information - - Salary Schedules for the 2019-2020 school year will be presented for board approval. The salary schedules are based on the recent legislation.

Recommendation - - The board approve the Salary Schedules for 2019-2020.

XIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE EXTRA DUTY COMPENSATION SCHEDULE FOR 2019-2020.

Information - - The Extra Duty Compensation Schedule is reviewed and approved on an annual basis.

Recommendation - -The board approve the Extra Duty Compensation Schedule for the 2019-2020 school year.

XIV. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE AN AMENDMENT TO THE FOOD SERVICE MANAGEMENT CONTRACT.

Information - -Our Food Service Management Company has presented new lower prices for the 2019-2020 school year.

Recommendation - - The board approve the amendment to the food service management contract.

XV. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE SURPLUS ITEMS.

Information - - Several items at the Primary School are unusable and have been submitted to be declared surplus.

Recommendation - - The board approve the items for surplus.

XVI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE BOARD POLICIES.

Information - - Recent legislation has made it necessary to review district policy with regard to the use of medical marijuana and the need to prohibit vaping.

Recommendation - -The board discuss and approve appropriate policies on Medical Marijuana and Vaping.

XVII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A REQUEST FOR CHANGE ORDERS.

Information - - During the construction of the new buildings, costs will vary. When costs change, a change order becomes necessary and must be reviewed by the board.

Recommendation - -The board approve the change orders.

XVIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A MODIFICATION TO THE 2019-2020 SCHOOL CALENDER.

Information - - The 2019-2020 school calendar is one day short of 175 instructional days. The day has been added to the end of the school year.

Recommendation - -The board approve the modification to the 2019-2020 school calendar.

XIX. NEW BUSINESS.

XX. SUPERINTENDENT'S REPORT – Update on Construction Projects.

XXI. EXECUTIVE SESSION.

Proposed Executive Session to: (1.) Discuss, employ, re-employ/not employ, or table consideration on personnel for the 2019-2020 school year, to accept or not accept personnel resignation/s set out below so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed and accept or not accept resignation/s for positions listed. (25 O.S., Section 307) (B) (1) (7) and B (3).

XXII. Vote to convene into Executive Session.

- a. Discuss the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda.

Mark Williams – UES Assistant Principal

- b. Discuss the re-employment/employment of the following:

Jennifer Griffith – Paraprofessional (re-employment)
Tina Smith - Paraprofessional
Briana Franks - UES Teacher

XXIII. Vote to acknowledge the board has returned from Executive Session to Open Session.

- 1. Executive Session Compliance Statement by Board President.

XXIV. Vote to approve the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda.

Mark Williams – UES Assistant Principal

XXV. Vote to approve the employment of the following:

Jennifer Griffith – Paraprofessional (re-employment)
Tina Smith – Paraprofessional
Briana Franks - UES Teacher

XXVI. ADJOURN.

Name of person posting this Notice: _____ **Helen Merritt**
(type or print)

Minutes Clerk
(Signature) **(Title)**

Poteau Public Schools, 100 Mockingbird Lane, Poteau, Oklahoma.

Posted this 5th day of July 2019, at 4:00 o'clock P.M., on the bulletin board outside the Bert Corr Administration Building, Poteau .