

**POTEAU ISD #29**

**A G E N D A**

Regular Board of Education Meeting  
6:00 P. M. June 8, 2015  
Bert Corr Administration Building - - Board Room  
100 Mockingbird Lane  
Poteau, OK 74953

**NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.**

- I. **INVOCATION.**
- II. **CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. **RECOGNITION OF GUESTS.**
- IV. **ALL THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
  1. Minutes of the Regular Board Meeting May 11, 2015.
  2. Minutes of the Special Board Meeting May 13, 2015.
  3. Minutes of the Special Board Meeting May 15, 2015.
  4. Minutes of the Special Board Meeting May 21, 2015.
  5. Financial Reports.
  6. Encumbrances.
- V. **Item - - BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL OF THE LEASE-PURCHASE OF DISTRICT-WIDE IMPROVEMENTS FOR THE FISCAL YEAR ENDING JUNE 30, 2016 AS REQUIRED UNDER THE PROVISIONS OF THE EQUIPMENT LEASE PURCHASE AGREEMENT DATED AUGUST 24, 2010 BETWEEN THE DISTRICT AND ZIONS FIRST NATIONAL BANK.**

**Information** - - Oklahoma law requires that a school district take affirmative action each year for a lease-purchase to be renewed.

**Recommendation** - - The Board approve the renewal of the lease-purchase of **District-wide Improvements** for the fiscal year ending June 30, 2016 as required under the provisions of the Equipment Lease/Purchase Agreement dated August 24, 2010 and **Zions First National Bank** (QZAB Bonds).
- VI. **Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE WORKERS' COMPENSATION INSURANCE BIDS.**

**Information** - - OSAG was founded as a way to assist school districts in saving money, in accordance with the **Inter-local Co-op Act** approved by the Attorney General for this group in June 1994. Currently OSAG represents most school districts in the state of Oklahoma.

**Recommendation** - - The board approve OSAG to provide Workers' Compensation Insurance for **\$118,051.00** for the 2015-2016 school year, which includes the Loss Fund amount of **\$9,434.00**.

**VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A RENTAL CONTRACT WITH THE PRESBYTERIAN CHURCH FOR ADULT BASIC EDUCATION.**

**Information** - - During this past year, the Adult Basic Education Program has been successfully housed at the Presbyterian Church. Poteau School wants to contract with the Presbyterian Church for the 2015-2016 school year to rent their annex for Adult Basic Education. The cost would be \$ 175.25 plus utilities per month.

**Recommendation** - - Board vote to approve the Rental Contract with the Presbyterian Church for Adult Basic Education for the 2015-2016 school year.

**VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE AN UNEMPLOYMENT SERVICE AGREEMENT.**

**Information** - - An Agreement between Poteau Public Schools and Oklahoma Public Schools Unemployment Compensation Trust Account (OPSUCA) and Oklahoma State School Boards Association (OSSBA) will be presented. The annual payment for participation will be \$1,831.50.

**Recommendation** - - The board approve the Unemployment Service Agreement presented for the 2015-2016 school year.

**IX. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A DISTRICT TECHNOLOGY PLAN.**

**Information** - - The school district is required to develop a Technology Plan. The Plan is the result of discussions with staff.

**Recommendation** - - Board vote to approve the Technology Plan as presented for the 2015-2016 school year for Poteau Public School.

**X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE OPEN TRANSFER REQUESTS FOR THE 2015-2016 SCHOOL YEAR.**

**Information** - - By law Open Transfers into the district must be approved by the Board of Education. A list of Open Transfer requests will be presented for the Board's consideration.

**Recommendation** - - The board vote to approve students for Open Transfers for the 2015-2016 school year as presented.

**XI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE 2015-2016 CONTRACT / AGREEMENT WITH KIAMICHI TECHNOLOGY CENTER FOR MATH/SCIENCE COURSE INSTRUCTION.**

**Information** - - **Kiamichi Technology Center Course Offerings Agreement.** The Poteau High School counselor and principal must sign off for a student to enroll in KTC Math courses.

**Recommendation** - - The board approve the 2015-2016 contract/agreement with Kiamichi Technology Center as presented.

**XII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A RECOMMENDATION TO DECLARE SURPLUS ITEMS FROM POTEAU PRIMARY SCHOOL.**

**Information** - - A list of items will be presented to the board from the Primary School to be declared surplus.

**Recommendation** - - The board approve the listed items to become surplus

**XIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE AWARDING OF THE LOWEST RESPONSIBLE BID FOR THE ARTIFICIAL TURF PROJECT.**

**XIV. Information** - - The Artificial Turf bids have been received and are being evaluated. We will have a recommendation at the meeting.

**Recommendation** - - The board award the contract for the lowest responsible bid.

**XV. NEW BUSINESS.**

**XVI. SUPERINTENDENT'S REPORT.**

1. "Visioning" Development – July 27<sup>th</sup> or 28<sup>th</sup>
2. Set Special Board Meeting for fiscal year close-out activities on June 30, 2015 at noon.

**XVII. EXECUTIVE SESSION.**

1. **Vote to convene into Executive Session** to: (1.) Discuss whether to employ, re-employ/not employ, or table consideration on personnel for 2015-2016 school year listed below; to accept or not accept personnel resignations listed below; to discuss employment and possible re-assignment of all administrators so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed, approve possible re-assignments of all administrators, and accept or not accept resignations for positions listed. **(25 O.S., Section 307 (B) (1) and (B) (7)).**

**1. Vote to convene into Executive Session.**

- a. Discuss the resignation(s) of the employee(s) and any resignations submitted since the posting of the Agenda.

Brandi Duncan – Speech-Language Pathologist  
Lisa Clay – Primary Art

- b. Discuss the employment of:

Middle School Principal – Joe Ballard  
Special Services – Coffee Ballard  
Summer School – Carrie Huie  
Susan Ahlswede - Summer School  
Lexi Carter – After School Program  
Shandee Staton – After School Program  
Felicia Luman – PKMS Summer Secretary  
Ryan Dill – PKMS Coach/P.E.  
Bridget Dill – PKMS Science

2. **Vote to acknowledge the board has returned from Executive Session to Open Session.**
3. **Executive Session Compliance Statement by Board President.**
4. **Vote to approve or not approve the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda:**

Brandi Duncan – Speech-Language Pathologist  
Lisa Clay – Primary Art

5. **Vote to approve or not approve the employment of:**

Middle School Principal – Joe Ballard  
Special Services – Coffee Ballard  
Summer School– Carrie Huie  
Susan Ahlswede - Summer School  
Lexi Carter – After School Program  
Shandee Staton – After School Program  
Felicia Luman – PKMS Summer Secretary  
Ryan Dill – PKMS Coach/P.E.  
Bridget Dill – PKMS Science

**XVIII. ADJOURN**

Name of person posting this Notice: Helen Merritt  
(type or print)

\_\_\_\_\_  
(Signature)                      Deputy Clerk  
(Title)

Posted this 5th day of June, 2015, at 1:00 o'clock P.M., on the  
bulletin board outside the Bert Corr Administration Building, Poteau Public Schools,  
100 Mockingbird Lane, Poteau, Oklahoma.