

POTEAU ISD #29

A G E N D A

Regular Board of Education Meeting

6:00 P. M. June 13, 2016

Bert Corr Administration Building - - Board Room

100 Mockingbird Lane

Poteau, OK 74953

NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
 1. Minutes of the Regular Board Meeting May 9, 2016.
 2. Financial Reports.
 3. Encumbrances.
- V. Item - - BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL OF THE LEASE-PURCHASE OF DISTRICT-WIDE IMPROVEMENTS FOR THE FISCAL YEAR ENDING JUNE 30, 2017 AS REQUIRED UNDER THE PROVISIONS OF THE EQUIPMENT LEASE PURCHASE AGREEMENT DATED AUGUST 24, 2010 BETWEEN THE DISTRICT AND ZIONS FIRST NATIONAL BANK.**

Information - - Oklahoma law requires that a school district take affirmative action each year for a lease-purchase to be renewed.

Recommendation - - The Board approve the renewal of the lease-purchase of District-wide Improvements for the fiscal year ending June 30, 2017 as required under the provisions of the Equipment Lease/Purchase Agreement dated August 24, 2010 and Zions First National Bank (QZAB Bonds).
- VI. Item - - BOARD TO CONSIDER AND TAKE ACTION ON A MOTION TO RATIFY THE LEASE PURCHASE AGREEMENT WITH GOVERNMENT CAPITAL CORPORATION FOR THE PURPOSE OF FINANCING THE LED LIGHTING AND RELATED EQUIPMENT DATED AS OF MARCH 7, 2016**

Information - - The change to LED lighting at all sites in the district will be financed by Government Capital Corporation and requires a lease purchase agreement.

Recommendation - - The board ratify the lease purchase agreement with Government Capital Corporation.

VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE WORKERS' COMPENSATION INSURANCE BIDS.

Information - - We have received two proposals offering Workers Compensation Insurance. The two vendors are the Zenith Company and the Beckman Company.

Recommendation - - The board approve a vendor to provide Workers' Compensation Insurance for the 2016-2017 school year.

VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A RENTAL CONTRACT WITH THE PRESBYTERIAN CHURCH FOR ADULT BASIC EDUCATION.

Information - - During this past year, the Adult Basic Education Program has been successfully housed at the Presbyterian Church Annex. The District needs to contract with the Presbyterian Church for the 2016-2017 school year to rent their annex for Adult Basic Education. The cost would be \$175.25 plus utilities per month.

Recommendation - - Board vote to approve the Rental Contract with the Presbyterian Church for Adult Basic Education for the 2016-2017 school year.

IX. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE AN ENROLLMENT FEE OF \$20.00 IN THE ADULT EDUCATION PROGRAM.

Information - - The District cannot pick up the cost associated with enrollment in the Adult Education Program. Test fees are an example of the costs.

Recommendation - - The Board approve the \$20.00 annual enrollment fee.

X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A SPEECH-LANGUAGE SERVICE AGREEMENT FOR THE 2016-2017 SCHOOL YEAR.

Information - - Speech-Language Services are needed for the 2016-2017 school year. The district has received a proposed contract with Brandi Wofford.

Recommendation - - Board vote to approve a Speech-Language Service Agreement with Brandi Wofford.

XI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE RESOLUTION FOR SCHOOLS AND LIBRARIES UNIVERSAL SERVICES (E-RATE) FOR 2016-2017.

Information - - The school applies each year for E-Rate Program funding from the Universal Services Administrative Company, Schools and Libraries Division. The board approves each application and the total is \$112,313.26. This Resolution authorizes the filing of the Form 471 applications for funding year 2016-2017 and the payment of the applicant's share upon approval of funding and receipt of services.

Recommendation - - The board vote to approve the E-Rate Resolution, Form 471 for 2016-2017.

XII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE OPEN TRANSFER REQUESTS FOR THE 2016-2017 SCHOOL YEAR.

Information - - By law Open Transfers into the district must be approved by the Board of Education. A list of Open Transfer requests will be presented for the Board's consideration.

Recommendation - - The board vote to approve students for Open Transfers for the 2016-2017 school year as presented.

XIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE 2016-2017 CONTRACT / AGREEMENT WITH KIAMICHI TECHNOLOGY CENTER FOR MATH/SCIENCE COURSE INSTRUCTION.

Information - - **Kiamichi Technology Center Course Offerings Agreement.** The Poteau High School counselor and principal must sign off for a student to enroll in KTC Math courses.

Recommendation - - The board approve the 2016-2017 contract/agreement with Kiamichi Technology Center as presented.

XIV. Item - - POTEAU SCHOOL BOARD POLICY UPDATES.

Information - - Policy updates will be submitted for board approval. The changes reflect new legislation. The updates will be for Poteau Public School Board Policy on **"Notice to Parents Regarding Child Identification, Screening and Evaluation"**.

More information will be given in the meeting.

Recommendation - - The board vote to approve the updated board policies for Poteau Public School as presented.

XV. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A 2015-2016 SUPPLEMENTAL APPROPRIATION FOR THE CHILD NUTRITION FUND 22.

Information - - Cafeteria Funds for the amount of \$24,150.16 were received after the Estimate of Needs was approved. A Supplemental Appropriation for the Child Nutrition Fund 22 is needed to spend the extra revenue received.

Recommendation - - The board vote to approve the Supplemental Appropriation for the 2015-2016 Child Nutrition Fund 22 in the amount of \$24,150.16.

XVI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE ACTIVITY FUND RAISER/S FOR THE 2016-2017 SCHOOL YEAR.

Information - - By law all Activity Fund Raisers are to be approved by the board of education. Poteau School District Fund Raiser/s for the 2016-2017 school year will be presented. More information will be provided in the meeting.

Recommendation - - The board vote to approve the Poteau School District Fund Raiser/s for the 2016-2017 school year.

XVII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A RECOMMENDATION TO DECLARE SURPLUS ITEMS.

Information - - A list of items will be presented to the board to be declared surplus.

Recommendation - - The board approve the listed items to become surplus

XVIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE CONTINUATION OF THE 2014 RETIREMENT INCENTIVE AGREEMENT.

Information - - The Board approved a Retirement Incentive in the Spring of 2014. This agreement needs to be approved annually. The package consisted of \$500.00/month payment for 36 months.

Recommendation - - The Board approve the 2014 Retirement Incentive.

XIX. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE BIDS FOR:

1. Surveillance Cameras
2. Ag Truck

Information - - Bids have been received for the purchase and installation of Security Cameras at the sites. Bids have also been received for a truck to be used in the Vocational Program.

Recommendation - - The Board approve the bids for Surveillance Cameras and the Ag Truck.

XX. NEW BUSINESS.

XXI. SUPERINTENDENT'S REPORT.

1. Set Special Board Meeting for fiscal year close-out activities on June 30, 2016 at noon.

XXII. EXECUTIVE SESSION.

1. **Vote to convene into Executive Session to:** (1.) Discuss whether to employ, re-employ/not employ, or table consideration on personnel for 2015-2016 school year listed below; to accept or not accept personnel resignations listed below; to discuss employment and possible re-assignment of all administrators so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed, approve possible re-assignments of all administrators, and accept or not accept resignations for positions listed. **(25 O.S., Section 307 (B) (1) and (B) (7).**

1. Vote to convene into Executive Session.

- a. Discuss the resignation(s) of the employee(s) and any resignations submitted since the posting of the Agenda.

Joe Westfall – High School Teacher
Steve Rutledge – High School Teacher
Amanda Kitchens – High School Special Education Teacher
Ashley McAlister – High School Band
Crystal Lum – Upper Elementary Teacher
Nancy Baxter – Upper Elementary Teacher
Shelley Johnson – Primary Special Education Teacher
Beverly Stacy – Primary Teacher

b. Discuss the employment of:

Ryan Carter – Summer School
Hanna Weaver – Summer School
Jerry Carpenter – High School Science

c. Discuss the re-employment of:

Erica Locke

2. Vote to acknowledge the board has returned from Executive Session to Open Session.

3. Executive Session Compliance Statement by Board President.

4. Vote to approve or not approve the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda:

Joe Westfall – High School Teacher
Steve Rutledge – High School Teacher
Amanda Kitchens – High School Special Education Teacher
Ashley McAlister – High School Band
Crystal Lum – Upper Elementary Teacher
Nancy Baxter – Upper Elementary Teacher
Shelley Johnson – Primary Special Education Teacher
Beverly Stacy – Primary Teacher

5. Vote to approve or not approve the employment of:

Ryan Carter – Summer School
Jerry Carpenter – High School Science

6. Vote to approve or not approve the re-employment of:

Erica Locke – Primary Teacher

XXIII. ADJOURN

Name of person posting this Notice: Helen Merritt
(type or print)

(Signature)

Deputy Clerk
(Title)

Posted this 10th day of June, 2015, at 1:00 o'clock P.M., on the
bulletin board outside the Bert Corr Administration Building, Poteau Public
Schools, 100 Mockingbird Lane, Poteau, Oklahoma.