

**POTEAU ISD #29**

**A G E N D A**

**Regular Board of Education Meeting**

**6:00 P. M. November 14, 2016**

**Bert Corr Administration Building - - 100 Mockingbird Lane**

**Poteau, OK 74953**

**NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.**

**I. INVOCATION.**

**II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**

**III. RECOGNITION OF GUESTS.**

**IV. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE AUDITOR EXIT PRESENTATION FOR 2015-2016.**

**Information** - - School Auditor Jay Jenkins will present the Audit Report for the 2015-2016 school year.

**Recommendation** - - The board vote to approve the Audit Report for the 2015-2016 school year as presented.

**V. ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**

1. Minutes of the Regular Board Meeting October 10, 2016.
2. Financial Reports.
3. Encumbrances.

**VI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ANNUAL ELECTION RESOLUTION.**

**Information** - - The Poteau School Annual Board Member Election will be held for Board Position #2 on February 14, 2017. The Annual School Run-off Election will be held Tuesday, April 4, 2017. The filing date for running for school board is December 5, 2016 through December 7, 2016. A copy of the Annual Election Resolution is enclosed.

**Recommendation** - - Approve the Annual Election Resolution for School Board Member Position #2.

**VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE PARTICIPATION IN THE FORMATION OF A MULTI-COUNTY CONSORTIUM FOR ADULT BASIC EDUCATION.**

**Information** - - The approval of future grants for the Adult Education program will be based on our participation with other schools from other counties in Southeastern Oklahoma. School districts from LeFlore, Sequoyah, Latimer and Pittsburg Counties will be working together.

**Recommendation** - - The board vote to approve a multi-county consortium for Adult Basic Education.

**VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE ACTIVITY FUND RAISER/S FOR 2016-2017 SCHOOL YEAR.**

**Information** - - By law all Activity Fund Raisers are to be approved by the board of education. Poteau School District Fund Raiser/s for 2016-2017 school year will be presented. More information will be provided in the meeting.

**Recommendation** - - The board vote to approve the Poteau School District Fund Raiser/s for 2016-2017 school.

**IX. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A LEGISLATIVE LIAISON.**

**Information** - - It is recommended by the OSSBA that each school board designate a board member to become a Legislative Liaison to keep abreast of all new legislation that impacts schools. Any board member that would like to volunteer to become Poteau's Board of Education Legislative Liaison will be submitted to the OSSBA.

**Recommendation** - - If a board member is interested, the school board will officially designate that member as Poteau's Legislative Liaison.

**X. Item - - PRESENTATION OF THE DROPOUT REPORT.**

**Information** - - Oklahoma Law Subchapter 25 #210:35-25-3 requires the principal or a representative of each site serving students in Grades 7-12 to make an annual report to the board on the dropout rate for their site. No board action is required on this agenda item.

**XI. Item - - DISCUSSION AND VOTE TO APPROVE AND/OR SANCTION OR NOT APPROVE AND/OR SANCTION BOOSTER CLUBS FOR THE 2016-2017 SCHOOL YEAR.**

**Information** - - By law all Booster Clubs must be sanctioned and approved by the Board of Education. Booster Clubs have been sent the paperwork necessary to be sanctioned by the board. The process of sanctioning is necessary to protect every person who is involved with the raising of funds for student activities. The process not only protects all school officials, including the school board, administration and staff, it also protects the trust of patrons who financially support valuable student organizations. A list will be presented at the meeting.

**Recommendation** - - The board approve and/or sanction the Booster Clubs for the 2016-2017 school year as presented.

**XII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE BOARD POLICY REGARDING: HEAD INJURIES AND CONCUSSIONS; BULLYING; FILLING BOARD VACANCIES.**

**Information** - - New laws have been enacted that require changes in policy. The OSSBA legal staff has developed these policies for consideration.

**Recommendation** - - The board approve the recommended policies.

**XIII. NEW BUSINESS.**

**XIV. SUPERINTENDENT'S REPORT.**

1. **Bond Projects Update.**
2. **Site Report – Primary.**

**XV. EXECUTIVE SESSION.**

**Proposed Executive Session pursuant to OKLA. STAT. tit. 25, Section 307 (B) (1) and (3)(7), to discuss, to employ, re-employ/not employ, or table consideration on personnel for 2016-2017 school year; to accept or not accept personnel resignations; to discuss possible termination of the employment of Emily Cagle, an individual salaried public employee, where disclosure of information would violate the confidentiality requirements of state and federal law, so the board can return to Open Session and vote to employ, re-employ/not employ, terminate or table employment on personnel listed.**

1. **Vote to convene into Executive Session.**
  - a. **Discuss the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda.**

**James Lowe – UES Custodian**

- b. **Discuss the employment of the following:**

**Lynn Holstead – Full time Adult Education Assistant  
Brandon Weaver -UES Custodian  
Audrey Murray – PPS Paraprofessional**

- c. **Discuss and possible action to approve or not approve a recommendation to terminate Emily Cagle.**
2. **Vote to acknowledge the board has returned from Executive Session to Open Session.**
3. **Executive Session Compliance Statement by Board President.**

4. **Vote to approve the resignations(s) of employee(s) and any resignations submitted since the posting of the Agenda:**

**James Lowe – UES Custodian**

5. **Vote to approve the employment of the following:**

**Lynn Holstead – Full time Adult Basic Assistant**

**Brandon Weaver -UES Custodian**

**Audrey Murray – PPS Paraprofessional**

6. **Vote to approve or not approve a recommendation to terminate Emily Cagle’s employment with Poteau Public Schools effective immediately.**

**XVI. ADJOURN.**

**Name of person posting this Notice:**

**Helen Merritt**

**(type or print)**

\_\_\_\_\_  
**(Signature)**

**Deputy Clerk**

**(Title)**

**Posted this 10th day of November, 2016, at 8:30 o'clock P.M.,  
on the bulletin board outside the Bert Corr Administration Building, Poteau  
Public Schools, 100 Mockingbird Lane, Poteau, Oklahoma.**