

POTEAU ISD #29

A G E N D A

**Regular Board of Education Meeting
6:00 P. M. March 6, 2017
Bert Corr Administration Building - - 100 Mockingbird Lane
Poteau, OK 74953**

NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. Item - - REORGANIZATION OF THE BOARD.
Information - - Reorganization of the Board of Education is required at the first meeting after the Annual School Election and certification of results.
Recommendation - - The board elect a Board President, Vice-President, and Clerk.**
- V. ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:
 - 1. Minutes of the Regular Board Meeting February 13, 2017.**
 - 2. Financial Reports.**
 - 3. Encumbrances.****
- VI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND RAISERS FOR THE 2016-2017 SCHOOL YEAR.
Information - - By law all Activity Fund Raisers are to be approved by the board of education.
Recommendation - - The board vote to approve the Poteau School District Fund Raiser/s for 2016-2017 as presented.**
- VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A CONTRACT WITH MUNICIPAL ACCOUNTING SYSTEMS (MAS).
Information - - Contract is for: Financial, Personnel, Treasurer, Activity Fund, and Student Information software lease which includes Gradebook. Contract includes technical support and any required updates. The annual contract is \$36,888.00.
Recommendation - - Vote to approve Municipal Accounting System, Inc. (MAS) Software Contract for 2017-2018 school year.**

VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE AUTHORIZING SUPERINTENDENT ACCESS TO THE SAFETY DEPOSIT BOX AT CENTRAL NATIONAL BANK WITH FURTHER AUTHORIZATION TO DRILL TO GAIN ACCESS.

Information - - Poteau Public School has a safety deposit box at Central National Bank. Dr. Don Sjoberg, Superintendent needs to be added to the list of those that can gain access to the district safety deposit box. He also needs additional authorization to drill to gain access.

Recommendation - - The board approve authorizing Dr. Don Sjoberg to be added to the Central National Bank list of those who can gain access to Poteau Public School's safety deposit box.

IX. Item - - APPROVE OR NOT APPROVE ADJUNCT TEACHER STATUS FOR TREVOR ODOM AND AARON EMBERTON.

Information - - In an effort to maintain class size in Science at Poteau High School, Mr. Odom is needed to teach four hours of General Science and Mr. Emberton is needed to teach 2 hours of Chemistry as adjunct instructors. The accreditation officer has suggested this action as a way to remain in compliance with Oklahoma Standards.

Recommendation - - The board approve the adjunct teacher status for Trevor Odom and Aaron Emberton.

X. NEW BUSINESS.

XI. SUPERINTENDENT'S REPORT.

- a. **Board Member Training** – OSSBA Calendar of Events - 2017
- b. **Bond Projects Update.**
- c. **Site Update** – High School Thespian presentation.

XII. Proposed Executive Session to: (1.) Discuss, employ, re-employ/not employ, or table consideration on personnel for 2016-2017 school year, to accept or not accept personnel resignation/s, and discuss the purchase of real estate set out below so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed and accept or not accept resignation/s for positions listed. (25 O.S., Section 307 (B) (1) (7) and (3).

1. Vote to convene into Executive Session.

a. Discuss the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda:

b. Discuss the Employment of the following:

**Summer School Principal – Kelly Holton
Summer School Asst. Principal – Tonya Chavez
Summer School Secretary – Lori Hambrick
PHS Chemistry – Aaron Emberton
PHS Science – Trevor Odom**

PKMS Science/Coaching – Casey Hemphill

Executive Session Compliance Statement by Board President.

- a. Vote to approve the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda:**
- b. Vote to approve the Employment of the following:**

**Summer School Principal – Kelly Holton
Summer School Asst. Principal – Tonya Chavez
Summer School Secretary – Lori Hambrick
PHS Chemistry – Aaron Emberton
PHS Science – Trevor Odom
PKMS Science/Coaching – Casey Hemphill**

XIII. ADJOURN.

Name of person posting this Notice:

Helen Merritt

(type or print)

(Signature)

Minutes Clerk

(Title)

Posted this 3rd day of March, 2017, at 2:00 o'clock P.M., on the bulletin board outside the Bert Corr Administration Building, Poteau Public Schools, 100 Mockingbird Lane, Poteau, Oklahoma.