

**POTEAU ISD #29**  
**A G E N D A**  
**Regular Board of Education Meeting**  
**6:00 P. M. May 8, 2017**  
**Bert Corr Administration Building - - Board Room**  
**100 Mockingbird Lane**  
**Poteau, OK 74953**

**NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.**

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. ALL THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
- 1. Minutes of the Regular Board Meeting April 10, 2017.**
  - 2. Financial Reports.**
  - 3. Encumbrances.**
- V. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A DISTRICT CAPITAL IMPROVEMENT PLAN.**  
**Information** - - Each year, the board reviews plans for the improvement of facilities. A long range plan until be presented.  
**Recommendation** - - The Board discuss and take action on a Capital Improvement Plan.
- VI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE AWARDING OF STIPENDS TO SITE TEACHERS OF THE YEAR.**  
**Information** - - Each site has selected a Teacher of the Year and a stipend of \$200.00 is appropriate for the Site Teachers and \$250.00 for the District Teacher of the Year.  
**Recommendation** - - The Board discuss and approve a stipend.
- VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A PLAN TO INCREASE COMPENSATION FOR BUS DRIVERS.**  
**Information** - - The district needs to offer more compensation to bus drivers. Different proposals are being reviewed at this time.  
**Recommendation** - - No action is necessary at this time.

**VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A VENDOR FOR THE DISTRICT INSURANCE COVERAGE.**

**Information** - - We are receiving bids for an insurance package that includes buildings and contents, boilers and water heaters, bonds, professional legal liability, general liability, and vehicles.

**Recommendation** - - Board vote to approve, not approve or table action on an insurance vendor.

**IX. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE MEMBERSHIP WITH OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION.**

**Information** - - It has been customary for the Boards of Education of all Oklahoma School Districts to join OSSBA. The services of OSSBA include training for board members, legal information, publications, consultation on school matters, monitoring of legislation, and other services designed to improve education. Membership dues vary with a district's budget amount. The dues for Poteau for 2017-2018 are the same as 2017-2018, which is **\$3,225.00**.

**Recommendation** - - The board approve renewing membership in OSSBA for the 2017-2018 school year.

**X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE CREATION OF AN ACTIVITY FUND FOR ADULT BASIC EDUCATION PROGRAM INCOME AND TRI-M MUSIC HONOR SOCIETY.**

**Information** - - Officials at Oklahoma Career Tech have requested that Program Income for the Adult Education program be placed in an activity fund that is separate from the current fund used for collection of test fees. Ms. Alisha Smedley and Ms. Mary Perkin would like to form an activity fund to collect money from students in the form of dues to cover all membership costs and regalia such as cards, cords, t-shirts, pins etc.

**Recommendation** - -The Board approve the creation of an activity fund for Adult Basic Education program income and Tri-M Music Honor Society.

**IV. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND TRANSFER/S.**

**Information** - - Board action is required by law to transfer funds between Activity Fund sub-accounts. Activity Fund Transfer/s will be presented for board approval.

**Recommendation** - - The board approve the Activity Fund Transfer/s as presented.

**XI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE ACTIVITY FUND RAISER/S FOR 2016-2017 AND THE 2017-2018 SCHOOL YEAR.**

**Information** - - By law all Activity Fund Raisers are to be approved by the board of education. Poteau School District Fund Raiser/s for 2016-2017 and 2017-2018 school year will be presented. More information will be provided in the meeting.

**Recommendation** - - The board vote to approve the Poteau School District Fund Raiser/s for 2016-2017 and 2017-2018 school year.

**XII. Item - - CONTRACTS FOR SERVICE FOR 2017-2018.**

**Information** - - The following Contracts for Service and Inter-Agency Agreements are needed for the 2017-2018 school year:

1. School Resource Officer – City provides police officer to schools
2. Kellogg & Sovereign – Provides E-Rate Management Services
3. Oklahoma Health Care Authority
4. Department of Rehabilitation Services
5. Speech Therapy Contract
6. OT and PT Contracts
7. Career Tech Transportation Contract

**XIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE DECLARING OF THE HOUSE AT 209 BEELER ST. AND THE OLD HIGH SCHOOL LOCKERS AS SURPLUS.**

**Information** - - The District needs to clear the property at 209 Beeler and remove the house. Declaring the house and the recently removed high school lockers as surplus will allow us to offer them at auction.

**Recommendation** - -Board approve the house at 209 Beeler and the recently removed high school lockers as surplus.

**XIV. NEW BUSINESS.**

**XV. SUPERINTENDENT'S REPORT.**

- a. Commencement Exercises on May 26.
- b. Staff End of Year Breakfast at 8:00 am on Friday, May 26 in the Bob Lee Kidd Center.
- c. Recognize Tanya Gould.

**XVI. EXECUTIVE SESSION.**

1. **Vote to convene into Executive Session to: (1.) Discuss to employ, re-employ/not employ, or table consideration on personnel for 2016-2017 and 2017-2018 school years; to accept or not accept personnel resignations; and discuss the purchase of real estate set out below so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed and accept or not accept resignations for positions listed (25 O.S., Section 307 (B) (1) and (B) (7) and (3).**

- a. **Discuss the resignation(s) of the following employee(s) and any resignations submitted since the posting of the Agenda:**

**Jami Hackler – PKMS Math Teacher  
Jane Ashworth – PPS Teacher (Retirement)**

- b. **Discuss re-employment of Support Staff and Adult Basic Education staff for the 2017-2018 school year. (See Attachment A).**

**c. Employment for the 2017-2018 school year:**

**Sarah Reed – High School Special Services  
Gena Vowels – 8<sup>th</sup> Grade English  
TBA – High School Principal**

**d. Employment for 2017:**

**Sheila Jones – Summer School Teacher  
Brandon Durant – Tech Assistant (part time Summer - Adult Ed)  
Michelle McCoy – Summer Faces**

- 2. Acknowledge the board has returned from Executive Session to Open Session.**
- 3. Executive Session Compliance Statement by Board President.**
- 4. Vote to approve or not approve the resignation(s) of the following employee(s) and any resignations submitted since the posting of the Agenda:**

**Jami Hackler – PKMS Math Teacher  
Jane Ashworth – PPS Teacher (Retirement)**

- 5. Vote to approve or not approve re employment of Support Staff and Adult Basic Education staff for 2017-2018 school year.**

**(See Attachment - A).**

**6. Employment for 2017-2018 school year:**

**Sarah Reed– High School Special Services  
Gena Vowels – 8<sup>th</sup> Grade English  
TBA – High School Principal**

**7. Employment for 2017:**

**Sheila Jones – Summer School Teacher  
Brandon Durant – Tech Assistant (part time Summer - Adult Ed)  
Michelle McCoy – Summer Faces**

**XVII. ADJOURN.**

**Name of person posting this Notice:**

**Helen Merritt**  
\_\_\_\_\_  
**(type or print)**

\_\_\_\_\_  
**(Signature)**

**Minutes Clerk**  
\_\_\_\_\_  
**(Title)**

**Posted this 5th day of May, 2017, at 1:00 o'clock P.M., on the  
bulletin board outside the Bert Corr Administration Building, Poteau Public  
Schools, 100 Mockingbird Lane, Poteau, Oklahoma.**