

POTEAU ISD #29

A G E N D A

Regular Board of Education Meeting

6:00 P. M. June 11, 2018

Bert Corr Administration Building - - Board Room

100 Mockingbird Lane

Poteau, OK 74953

NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**

- 1. Minutes of the Regular Board Meeting May 14, 2018.
- 2. Minutes of the Special Board Meeting May 31, 2018
- 3. Financial Reports.
- 4. Encumbrances.

- V. Item - - BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL OF THE QUALIFIED ZONE ACADEMY BOND LEASE FOR THE FISCAL YEAR ENDING JUNE 30, 2018 AS REQUIRED UNDER THE PROVISIONS OF THE EQUIPMENT LEASE PURCHASE AGREEMENT DATED AUGUST 24, 2010 BETWEEN THE DISTRICT AND ZIONS FIRST NATIONAL BANK.**

Information - - Oklahoma law requires that a school district take affirmative action each year for a lease-purchase to be renewed.

Recommendation - - The Board approve the renewal of the lease-purchase of District-wide Improvements for the fiscal year ending June 30, 2018 as required under the provisions of the Equipment Lease/Purchase Agreement dated August 24, 2010 and Zions First National Bank (QZAB Bonds).

- VI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A WORKERS' COMPENSATION INSURANCE VENDOR.**

Information - - We are waiting to receive two proposals offering Workers Compensation Insurance and should have a recommendation

Recommendation - - The board approve a vendor to provide Workers' Compensation Insurance for the 2018-2019 school year.

VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A VENDOR FOR THE DISTRICT INSURANCE COVERAGE.

Information - - We are receiving bids for an insurance package that includes buildings and contents, boilers and water heaters, bonds, professional legal liability, general liability, and vehicles.

Recommendation - - Board vote to approve, not approve or table action on an insurance vendor.

VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE MEMBERSHIP WITH OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION.

Information - - It has been customary for the Boards of Education of all Oklahoma School Districts to join OSSBA. The services of OSSBA include training for board members, legal information, publications, consultation on school matters, monitoring of legislation, and other services designed to improve education. Membership dues vary with a district's budget amount. The dues for Poteau for 2018-2019 are the same as 2017-2018, which is **\$3,225.00**.

Recommendation - - The board approve renewing membership in OSSBA for the 2018-2019 school year.

IX. Item - - DISCUSSION AND VOTE TO APPROVE CONTRACTS FOR SERVICE FOR 2018-2019

Information - - The following contracts for Service and Inter-Agency Agreements are needed for the 2018-2019 school year.

- a. Precision Drug Screening
- b. Kibois Head Start

Recommendation - - The board approve the Contracts for the 2018-2019 School year.

X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE AN UNEMPLOYMENT SERVICE AGREEMENT.

Information - - An Agreement between Poteau Public Schools and Oklahoma Public Schools Unemployment Compensation Trust Account (OPSUCA) and Oklahoma State School Boards Association (OSSBA) will be presented. The annual payment for participation will be **\$825.50**.

Recommendation - - The board approve the Unemployment Service Agreement presented for the 2017-2018 school year.

XI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE OPEN TRANSFER REQUESTS FOR THE 2018-2019 SCHOOL YEAR.

Information - - By law Open Transfers into the district must be approved by the Board of Education. A list of Open Transfer requests will be presented for the Board's consideration.

Recommendation - - The board vote to approve students for Open Transfers for the 2018-2019 school year as presented.

XII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE POTEAU SCHOOL BOARD POLICY AND SITE HANDBOOK UPDATES FOR THE 2018-2019 SCHOOL YEAR.

Information - - Policy updates will be submitted for board approval. Site handbook updates will also be presented for approval.

Recommendation - - The board vote to approve the updated board policies and Site Handbooks for Poteau Public Schools as presented.

XIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND TRANSFER/S.

Information - - Board action is required by law to transfer funds between Activity Fund sub-accounts. Activity Fund Transfer/s will be presented for board approval.

Recommendation - - The board approve the Activity Fund Transfer/s as presented.

XIV. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE ACTIVITY FUND RAISER/S FOR THE 2018-2019 SCHOOL YEAR.

Information - - By law all Activity Fund Raisers are to be approved by the board of education. Poteau School District Fund Raiser/s for the 2018-2019 school year will be presented. More information will be provided in the meeting.

Recommendation - - The board vote to approve the Poteau School District Fund Raiser/s for the 2018-2019 school year.

XV. Item--BOARD TO CONSIDER AND TAKE ACTION ON A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION TO BE HELD IN THIS SCHOOL DISTRICT TO AUTHORIZE THE ISSUANCE OF GENERAL OBLIGATION BONDS.

Information - - There is a need to build additional facilities to accommodate growth in enrollment at the secondary level. There is strong support to build a 7th/8th grade center and a high school classroom building and to add increased safety and security measures at all sites. J.C. Leonard from McDonald and Associates will be here to give more details.

Recommendation - - The board approve a resolution calling for a special election.

XVI. NEW BUSINESS.

XVII. SUPERINTENDENT'S REPORT.

1. Set Special Board Meeting for fiscal year close-out activities on June 29, 2018 at noon.

XVIII. EXECUTIVE SESSION.

1. **Proposed Executive Session to: (1.) Discuss, employ, re-employ/not employ, or table consideration on personnel for 2018-2019 school year, to accept or not accept personnel resignation/s, and discuss the purchase of real estate set out below so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed and accept or not accept resignation/s for positions listed. (25 O.S., Section 307) (B) (1) (7) and B (3).**

1. Vote to convene into Executive Session.

- a.** Discuss the resignation(s) of the employee(s) and any resignations submitted since the posting of the Agenda.

Dylan Pickle – PPS Custodian

- b.** Discuss the employment of:

Jennifer Lamb – PKMS Teacher

Cathleen Manlove – UES Teacher

Christina Rivas – Special Education Teacher

Karen Francis Smith – Special Education Teacher

Angel Barbee – Alternative Education (Life Long Learning Facilitator)

2. Vote to acknowledge the board has returned from Executive Session to Open Session.

3. Executive Session Compliance Statement by Board President.

4. Vote to approve or not approve the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda:

Dylan Pickle – PPS Custodian

5. Vote to approve or not approve the employment of:

Jennifer Lamb – PKMS Teacher

Cathleen Manlove – UES Teacher

Christina Rivas – Special Education Teacher

Karen Francis Smith – Special Education Teacher

Angel Barbee – Alternative Education (Life Long Learning Facilitator)

XIX. ADJOURN

Name of person posting this Notice:

Helen Merritt
(type or print)

(Signature)

Minutes Clerk
(Title)

**Posted this 8th day of June, 2018, at 3:00 o'clock P.M., on the
bulletin board outside the Bert Corr Administration Building, Poteau Public
Schools, 100 Mockingbird Lane, Poteau, Oklahoma.**