

**Regular Board of Education**

**March 11, 2019, Meeting 6:00 P. M.**

**Bert Corr Administration Building - - 100 Mockingbird Lane**

**Poteau, OK 74953**

**NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.**

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. COMMENTS FROM THE PUBLIC.**
- V. ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
  - 1. Minutes of the Regular Board Meeting February 11, 2019.**
  - 2. Minutes of the Special Board Meeting March 5, 2019.**
  - 3. Financial Reports.**
  - 4. Encumbrances.**
- VI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND RAISERS FOR THE 2018-2019 SCHOOL YEAR.**

**Information** - - By law all Activity Fund Raisers are to be approved by the board of education.

**Recommendation** - - The board vote to approve the Poteau School District Fund Raiser/s for 2018-2019 as presented.
- VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND TRANSFER/S.**

**Information** - - Board action is required by law to transfer funds between Activity Fund sub-accounts. Activity Fund Transfer/s will be presented for board approval.

**Recommendation** - - The board approve the Activity Fund Transfer/s as presented.
- VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A CONTRACT WITH MUNICIPAL ACCOUNTING SYSTEMS (MAS).**

**Information** - - Contract is for: Financial, Personnel, Treasurer, Activity Fund, and Student Information software lease which includes Gradebook. Contract includes technical support and any required updates. The annual contract is \$36,994.00.

**Recommendation** - - Vote to approve Municipal Accounting System, Inc. (MAS) Software Contract for 2019-2020 school year.

**IX. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A SCHOOL AUDITOR CONTRACT FOR 2018-2019.**

**Information** - - Selection of a school auditor requires board approval.

**Recommendation** - - The board approve the contract for school auditor for the 2018- 2019 school year.

**X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE REQUESTS FROM THE MIDDLE SCHOOL AND HIGH SCHOOL TO TRAVEL OUT-OF-STATE.**

**Information** - - Requests from the Poteau Middle School and High School have been received for (6) different field trips. Their requests are to travel out-of-state and must have approval by the Board:

- 1-Science Museum in Hot Springs, AR.
- 2-KNWA News Station in Fayetteville, AR.
- 3-Baldor in Ft. Smith, AR.
- 4-EarQuake Production in Ft. Smith, AR (Symphony)
- 5-PHS Choir to New York City.
- 6-PHS FCCLA and PKMS FCCLA to Anaheim, CA.

**Recommendation** - - The board approve the out-of-state travel requests for the Poteau Middle School and Poteau High School as requested.

**XI. Item - - PRESENTATION OF THE DROPOUT REPORT AND COLLEGE REMEDIATION RATE.**

**Information** - - Oklahoma Law Subchapter 25 #210:35-25-3 requires the principal or a representative of each site serving students in Grades 7-12 to make an annual report to the board on the dropout rate and the college remediation rate for their site. No board action is required on this agenda item.

**XII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE ADJUNCT TEACHER STATUS:**

- Brett Marsaln – Word History**
- Billy Bond – Government**
- Chris Ford – P.E.**
- Scott Gregory – Civics/OK History**
- Bridget Dill – General Physical Science**

**Information** - - The accreditation officer has suggested this action as a way to remain in compliance with Oklahoma Standards.

**Recommendation** - - The board approve the adjunct teacher status for Brett Marsaln, Billy Bond, Chris Ford, Scott Gregory and Bridget Dill.

**XIII. NEW BUSINESS.**

**XIV. SUPERINTENDENT'S REPORT.**

- a. **Site Update** – High School Thespian presentation.
- b. **Recognize Teacher of the Year** – Patty Clay

**XV. Proposed Executive Session to: (1.) Discuss, employ, re-employ/not employ, or table consideration on personnel for 2018-2019 and 2019-2020 school years, to accept or not accept personnel resignation/s, set out below so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed and accept or not accept resignation/s for positions listed. (25 O.S., Section 307 (B) (1) (7) and (3).**

**1. Vote to convene into Executive Session.**

- a. Discuss the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda:**

**Christina Rivas – Special Education Teacher**

- b. Discuss the Employment of the following:**

**Summer School Principal – Abby Hogan  
Summer School Asst. Principal – Tonya Chavez  
Summer School Secretary – Lori Hambrick  
Summer School Paraprofessional – Amanda Scott  
Summer School Paraprofessional – Ashley Williams  
Summer School Paraprofessional – Brooke Dalton**

- c. Discuss the employment of the following for 2019-2020**

**Bobbi Gillham – Curriculum Director  
Harley Boyd – Special Education  
Dylan Pickle – Primary Custodian  
Kandace Hardy – PKMS Teacher**

**Executive Session Compliance Statement by Board President.**

- a. Vote to approve the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda:**

**Christina Rivas – Special Education Teacher**

- b. Vote to approve the Employment of the following:**

**Summer School Principal – Abby Hogan  
Summer School Asst. Principal – Tonya Chavez  
Summer School Secretary – Lori Hambrick  
Summer School Paraprofessional – Amanda Scott  
Summer School Paraprofessional – Ashley Williams  
Summer School Paraprofessional – Brooke Dalton**

**c. Vote to approve the employment of the following for 2019-2020**

**Bobbi Gillham – Curriculum Director**

**Harley Boyd – Special Education**

**Dylan Pickle – Primary Custodian**

**Kandace Hardy – PKMS Teacher**

**XVI. ADJOURN.**

**Name of person posting this Notice:**

**Helen Merritt**

**(type or print)**

\_\_\_\_\_  
**(Signature)**

**Minutes Clerk**

**(Title)**

**Posted this 8th day of March, 2019, at 4:00 o'clock P.M., on the bulletin board outside the Bert Corr Administration Building, Poteau Public Schools, 100 Mockingbird Lane, Poteau, Oklahoma.**