

**Regular Board of Education
March 9, 2020, Meeting 6:00 P. M.
Bert Corr Administration Building - - 100 Mockingbird Lane
Poteau, OK 74953**

NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. COMMENTS FROM THE PUBLIC.**
- V. ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
 - 1. Minutes of the Regular Board Meeting February 10, 2020.**
 - 2. Financial Reports.**
 - 3. Encumbrances.**
- VI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND RAISERS FOR THE 2019-2020 SCHOOL YEAR.**

Information - - By law all Activity Fund Raisers are to be approved by the board of education.

Recommendation - - The board vote to approve the Poteau School District Fund Raiser/s for 2019-2020 as presented.
- VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND TRANSFER/S.**

Information - - Board action is required by law to transfer funds between Activity Fund sub-accounts. Activity Fund Transfer/s will be presented for board approval.

Recommendation - - The board approve the Activity Fund Transfer/s as presented.
- VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A CONTRACT WITH MUNICIPAL ACCOUNTING SYSTEMS (MAS).**

Information - - Contract is for: Financial, Personnel, Treasurer, Activity Fund, and Student Information software lease which includes Gradebook. Contract includes technical support and any required updates. The annual contract is \$36,574.00.

Recommendation - - Vote to approve Municipal Accounting System, Inc. (MAS) Software Contract for 2020-2021 school year.

IX. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A SCHOOL AUDITOR CONTRACT FOR 2019-2020.

Information - - Selection of a school auditor requires board approval.

Recommendation - - The board approve the contract for School Auditor for the 2019- 2020 school year.

X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE REQUESTS TO TRAVEL OUT-OF-STATE.

Information - - Requests from the Poteau Primary, Middle School and High School have been received for different field trips. Their requests are to travel out-of-state and must have approval by the Board:

1-PHS FCCLA and PKMS FCCLA to Washington D.C.

2-PHS Freshman Class GEAR Up to Crystal Bridges in Bentonville, Ar.

3-PKMS NJHS to Magic Springs.

4-PPS to attend a production of Cinderella in Ft. Smith, AR.

5-PHS Thespians to attend a production of Anastasia in Fayetteville, AR.

6-PKMS 8th grade Art Class to UAFS Art Department in Ft. Smith, AR.

Recommendation - - The board approve the out-of-state travel requests for the Poteau Primary, Middle School and Poteau High School as requested.

XI. Item - - PRESENTATION OF THE DROPOUT REPORT AND COLLEGE REMEDIATION RATE.

Information - - Oklahoma Law Subchapter 25 #210:35-25-3 requires the principal or a representative of each site serving students in Grades 7-12 to make an annual report to the board on the dropout rate and the college remediation rate for their site. No board action is required on this agenda item.

XII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A REIMBURSEMENT TO THE COUNTY TREASURER FOR TAXES THAT WERE NOT BILLED DURING THE PURCHASE OF THE CRAIGWAY PROPERTY.

Information - -The purchase of the Craigway property did not include an amount set aside for property taxes.

Recommendation - - The board approve the reimbursement to the County Treasurer.

XIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ESTABLISHMENT OF AN ACTIVITY FUND ACCOUNT FOR THE HIGH SCHOOL TECHNOLOGY CLASS.

Information - - The High School Technology Class is raising funds and an activity fund account is needed to deposit the proceeds. Funds from the Technology Class account will be used for managing expenses for supplies.

Recommendation - - The board vote to approve the establishment of an activity fund account for the High School Technology Class.

XIV. NEW BUSINESS.

XV. SUPERINTENDENT'S REPORT.

- a. **Site Update** – High School Thespian presentation.
- b. **Recognize Teacher of the Year** – Jami Hackler.
- c. **School Data Review.**

XVI. Proposed Executive Session to: (1.) Discuss, employ, re-employ/not employ, or table consideration on personnel for the 2019-2020 and 2020-2021 school year, to accept or not accept personnel resignation/s, and discuss the purchase of real estate set out below so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed and accept or not accept resignation/s for positions listed. (25 O.S., Section 307) (B) (1) (7) and B (3).

1. Vote to convene into Executive Session.

a. Discuss the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda:

**Sugar McCarter –Paraprofessional
Kristen Broussard - Paraprofessional**

b. Discuss the Employment of the following:

**Kelly Watson – District Clerk
Mariah Midgley – Paraprofessional
Norma Reyes – Adult Ed. Teacher Assistant
Summer School Principal – Abby Hogan
Summer School Asst. Principal – Sandy Hamman
Summer School Secretary – Lori Hambrick
Summer School Teacher – Sheila Jones
Summer School Paraprofessional – Jill Cochran**

c. Discuss the purchase of land.

Executive Session Compliance Statement by Board President.

a. Vote to approve the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda:

**Sugar McCarter –Paraprofessional
Kristin Broussard – Paraprofessional**

b. Vote to approve the Employment of the following:

**Kelly Watson – District Clerk
Mariah Midgley – Paraprofessional
Norma Reyes – Adult Ed. Teacher Assistant
Summer School Principal – Abby Hogan
Summer School Asst. Principal – Sandy Hamman
Summer School Secretary – Lori Hambrick
Summer School Teacher – Sheila Jones
Summer School Paraprofessional – Jill Cochran**

XVII. ADJOURN.

Name of person posting this Notice:

Helen Merritt
(type or print)

(Signature)

Minutes Clerk
(Title)

Posted this 6th day of March, 2020, at 4:00 o'clock P.M., on
the bulletin board outside the Bert Corr Administration Building, Poteau Public
Schools, 100 Mockingbird Lane, Poteau, Oklahoma.