

**POTEAU ISD #29**  
**A G E N D A**  
**Special Board of Education Meeting**  
**6:00 P. M. May 11, 2020**  
**Bert Corr Administration Building - - Board Room**  
**100 Mockingbird Lane**  
**Poteau, OK 74953**

This meeting will include videoconferencing, but there will be parties present at Poteau Public Schools Administration Building.

Those present at remote locations will be:

Via Videoconference: Ron Hall, President; Ranada Adams, Vice President; Matt McBee, Clerk and Member; Deann Williams, Member; Earl Jobe, Member

In Person: Dr. Don Sjoberg, Superintendent; Helen Merritt, Minutes Clerk

Virtual Meeting Access Information:

<https://zoom.us/j/2340211136?pwd=QXYyQWdBcU1HSzdVZUtqUjhSVIFhdz09>

Meeting ID: 234 021 1136

Documents for the meeting may be found on the School District's Website:

<https://poteau.k12.ok.us>

**NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.**

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. ALL THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
  - 1. Minutes of the Regular Board Meeting April 13, 2020.**
  - 2. Financial Reports.**
  - 3. Encumbrances.**
  - 4. Change Orders.**

**V. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A RESOLUTION DETERMINING THE MATURITIES OF, AND SETTING A DATE, TIME AND PLACE FOR THE SALE OF THE \$1,700,000 GENERAL OBLIGATION BUILDING BONDS OF THE SCHOOL DISTRICT.**

**Information** - - Our bond advisors McDonald and Associates have sent a resolution setting a time and date to approve the next series of building bonds for the new classroom buildings.

**Recommendation** - - The board vote to approve the Sale of the Bonds on June 16<sup>th</sup> At 1:00 pm.

**VI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A BID FOR THE ROOFING PROJECT AT PANSY KIDD MIDDLE SCHOOL.**

**Information** - - The roof at PKMS has deteriorated to the point of needing to be repaired or replaced. The bid notice gives the district flexibility to prioritize the needs of the separate buildings that make up the Middle School. The sealed bids will be opened on Friday, May 8<sup>th</sup>.

**Recommendation** - - The Board approve the lowest responsible bid.

**VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A REQUEST FOR A NEW CODE TO BE ISSUED FOR THE 7<sup>TH</sup> & 8<sup>TH</sup> GRADE CENTER.**

**Information** - - The new 7th/8th grade center is a stand-alone building that requires a different code for State Department of Education accounting.

**Recommendation** - - The board vote to approve the request for a new code for the 7th & 8th grade Center.

**VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE AWARDING OF STIPENDS TO SITE TEACHERS OF THE YEAR.**

**Information** - - Each site has selected a Teacher of the Year and a stipend of \$200.00 is recommended for the Site Teachers and \$250.00 for the District Teacher of the Year.

**Recommendation** - - The Board discuss and approve a stipend.

**IX. Item - - CONTRACTS FOR SERVICE FOR 2020-2021.**

**Information** - - The following Contracts for Service and Inter-Agency Agreements are needed for the 2020-2021 school year:

1. School Resource Officer
2. Speech Therapy Contract
3. OT and PT Contracts
4. Precision Drug

**Recommendation** - - The board vote to approve the Contracts for the 2020-2021 School Year.

**X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE AN AGREEMENT WITH THE LEFLORE COUNTY HOSPITAL TRUST AUTHORITY TO PROVIDE TELEMEDICINE SERVICES.**

**Information** - - We have completed the second year of Telemedicine that allows medical diagnosis through video conferencing in cooperation with the LeFlore County Hospital Trust Authority.

**Recommendation** - - The board vote to approve a continued Agreement with LeFlore County Hospital Trust Authority to provide Telemedicine Services.

**XI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE RESOLUTION FOR SCHOOLS AND LIBRARIES UNIVERSAL SERVICES (E-RATE) FOR 2020-2021. THIS RESOLUTION AUTHORIZES THE FILING OF THE FORM 471 APPLICATIONS FOR FUNDING YEAR 2020-2021 AND THE PAYMENT OF THE APPLICANT'S SHARE UPON APPROVAL OF FUNDING AND RECEIPT OF SERVICES.**

**Information** - - The school applies each year for E-Rate Program funding from the Universal Services Administrative Company, Schools and Libraries Division. The board approves each application and the total is \$17,873.93.

**Recommendation** - - The board vote to approve the E-Rate Resolution, Form 471 for 2020-2021.

**XII. SUPERINTENDENT'S REPORT.**

- a. Commencement Plans.
- b. Building Project update.

**XIII. EXECUTIVE SESSION.**

1. **Vote to convene into Executive Session to: (1.) Discuss to employ, re-employ/not employ, or table consideration on personnel for 2020-2021 school years; to accept or not accept personnel resignations so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed and accept or not accept resignations for positions listed (25 O.S., Section 307 (B) (1) and (B) (7) and (3).**

- a. **Discuss the resignation(s) of the following employee(s) and any resignations submitted since the posting of the Agenda:**

Ashley Cochran – PPS Teacher  
Shelby Gregory – PPS Teacher  
Cindy Darneal – Retirement  
Gayle Brown – Retirement

- b. **Discuss re-employment of Support Staff for the 2020-2021 school year. (See Attachment A).**
- c. **Discuss re-employment of Certified Staff for the 2020-2021 school year**

Trevor Shankle – PKMS Teacher  
Tarron Barnes – UES Teacher  
Janie Davis – UES Teacher

**d. Employment for the 2020-2021 school year:**

Abigail Hill – PHS Teacher  
Hayley Tanner – Speech Pathologist  
Macaе Pipkins – PKMS ELA (Pending Certification)  
Shannon Warren – PPS Asst. Principal (Pending Certification)

**XIV. ACKNOWLEDGE THE BOARD HAS RETURNED FROM EXECUTIVE SESSION TO OPEN SESSION.**

**Executive Session Compliance Statement by Board President.**

**XV. VOTE TO APPROVE OR NOT APPROVE THE RESIGNATION(S) OF THE FOLLOWING EMPLOYEE(S) AND ANY RESIGNATIONS SUBMITTED SINCE THE POSTING OF THE AGENDA:**

Ashley Cochran – PPS Teacher  
Shelby Gregory – PPS Teacher  
Cindy Darneal – Retirement  
Gayle Brown – Retirement

**XVI. VOTE TO APPROVE OR NOT APPROVE RE-EMPLOYMENT OF SUPPORT STAFF FOR THE 2020-2021 SCHOOL YEAR.**

**(See Attachment - A).**

**XVII. VOTE TO APPROVE THE RE-EMPLOYMENT OF CERTIFIED STAFF FOR THE 2020-2021 SCHOOL YEAR**

Trevor Shankle – PKMS Teacher  
Tarron Barnes – UES Teacher  
Janie Davis – UES Teacher

**XVIII. VOTE TO APPROVE THE EMPLOYMENT FOR THE 2020-2021 SCHOOL YEAR:**

Abigail Hill – PHS Teacher  
Hayley Tanner – Speech Pathologist  
Macaе Pipkins – PKMS ELA (Pending Certification)  
Shannon Warren – PPS Asst. Principal (Pending Certification)

**XIX. ADJOURN.**

**Name of person posting this Notice:**

**Helen Merritt**  
\_\_\_\_\_  
**(type or print)**

\_\_\_\_\_  
**(Signature)**

**Minutes Clerk**  
\_\_\_\_\_  
**(Title)**

**Posted this 7th day of May, 2020, at 4:00 o'clock P.M., on the bulletin board outside the Bert Corr Administration Building, Poteau Public Schools, 100 Mockingbird Lane, Poteau, Oklahoma and on the School District's Website: <https://poteau.k12.ok.us>**

**MINUTES AND RESOLUTION AUTHORIZING SALE OF BONDS**

The Board of Education of Independent School District Number 29 of LeFlore County, Oklahoma, met in Special Session at the Bert Corr Administration Building, Poteau Public Schools, 100 Mockingbird Lane, Poteau, Oklahoma, in said School District on the 11th day of May, 2020, at 6:00 o'clock p.m. This meeting included teleconferencing and/or videoconferencing.

PRESENT:

ABSENT:

Notice of this special meeting was given in writing to the County Clerk of LeFlore County, Oklahoma at 1:26 o'clock p.m. on the 5th day of May, 2020, forty-eight (48) hours or more prior to this meeting, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the bulletin board outside the Bert Corr Administration Building, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at \_\_\_\_\_ o'clock \_\_\_\_m. on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays, and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

(OTHER PROCEEDINGS)

Thereupon \_\_\_\_\_ introduced a Resolution which was read in full by the Clerk and upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District, and is as follows:

RESOLUTION

A resolution fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold, and authorizing the clerk to give notice of said sale as required by law.

WHEREAS, the issuance of \$14,875,000 of General Obligation Building Bonds by Independent School District Number 29 of LeFlore County, Oklahoma, has been duly authorized at an election held on the 8th day of January, 2019, for that purpose; and

WHEREAS, \$1,600,000 of the \$14,875,000 has previously been sold, issued and delivered, and the Board of Education of Independent School District Number 29 of LeFlore County, Oklahoma, now desires to sell a second installment of \$1,700,000;

Now, therefore, be it resolved by the Board of Education of Independent School District Number 29 of LeFlore County, Oklahoma:

SECTION 1.

That the \$1,700,000 of General Obligation Building Bonds of Independent School District Number 29 of LeFlore County, Oklahoma, voted on the 8th day of January, 2019, shall be offered for sale at the Bert Corr Administration Building, Poteau Public Schools, 100 Mockingbird Lane, Poteau, Oklahoma, on the 16th day of June, 2020, at 12:45 o'clock p.m.; said Bonds to become due:

\$825,000 in two years from their date, and \$875,000 annually each year thereafter until paid.

SECTION 2.

That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said Bonds to be given as required by law.

ADOPTED this 11th day of May, 2020.

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President, Board of Education

ATTEST:

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Clerk, Board of Education

(SEAL)



**CERTIFICATION OF RESOLUTION AUTHORIZING SALE OF BONDS**

State of Oklahoma   )  
   )SS  
County of LeFlore   )

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 29 of LeFlore County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board, at a special meeting thereof held on the date therein set out, insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

WITNESS my hand and seal this 11th day of May, 2020.

\_\_\_\_\_ Clerk, Board of Education

(SEAL)

## NOTICE OF SALE OF BONDS

In accordance with 62 O.S. 2011, § 354, notice is hereby given that the Board of Education of Independent School District Number 29 of LeFlore County, Oklahoma, will receive bids by: sealed bid, facsimile bid, electronic (Parity®) bid or similar secure electronic bid on the 16th day of June, 2020, at 12:45 o'clock p.m., at the Bert Corr Administration Building, Poteau Public Schools, 100 Mockingbird Lane, Poteau, Oklahoma, for the sale of \$1,700,000 of General Obligation Building Bonds of said School District, which Bonds will mature \$825,000 annually in two (2) years from their date, and \$875,000 annually each year thereafter until paid. The bids will be opened and read and shall be awarded at the first Board of Education meeting held after the bids are due.

Said Bonds shall be sold to the bidder bidding the lowest rate of interest the Bonds shall bear and agreeing to pay par and accrued interest for the Bonds. Each bidder shall submit with his bid a sum in cash, cashier's or certified check, electronic (wire) transfer or surety bond payable to the Treasurer of the District, equal to two (2%) percent of the amount of his bid. The Board reserves the right to reject all bids.

WITNESS my official hand and seal this 11th day of May, 2020.

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Clerk, Board of Education

(SEAL)