

POTEAU ISD #29
A G E N D A
Special Board of Education Meeting
6:00 P. M. September 14, 2020
Bert Corr Administration Building - - 100 Mockingbird Lane
Poteau, OK 74953

NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
 1. Minutes of the Special Board Meeting August 10, 2020.
 2. Minutes of the Special Board Meeting August 24, 2020.
 3. Minutes of the Special Board Meeting September 1, 2020.
 4. Financial Reports.
 5. Encumbrances.
 6. Change Orders
- V. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE 2020-2021 ESTIMATE OF NEEDS.**

Information - - The Estimate of Needs is for the 2020-2021 year. The document is for approval of \$19,180,201.82 for General Fund, \$1,070,108.37 for Building Fund, \$1,153,562.00 for Child Nutrition Fund, and \$839,000.00 for the Sinking Fund.

Recommendation - - The board approve the Estimate of Needs for 2020-2021.
- VI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE 2020-2021 CONTRACTS / AGREEMENTS.**

Information - - Each year there are individual and agency contracts/agreements that are entered into for needed services. These are a continuation of services from prior years and are listed below for board consideration.

Recommendation - - The board approve the 2020-2021 contracts/agreements as presented.

 - a. Choctaw Nation Head Start** – Provide Services to Head Start Students.
 - b. Choctaw Nation Head Start Special Education** – Provides Services to Head Start Students with disabilities.

- VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND RAISER/S FOR 2020-2021 SCHOOL YEAR.**
Information - - By school policy, all Activity Fund Raisers are to be approved by the board of education. Poteau School Fund Raiser/s for the 2020-2021 school year will be presented.
Recommendation - - The board vote to approve the Poteau School Fund Raiser/s submitted for 2020-2021 school year.
- VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE LOCAL ADVISORY COMMITTEE ON GIFTED EDUCATION.**
Information - - There is a need to appoint a Local Advisory Committee on Gifted Education. This is required on an annual basis; the names of recommended committee members are provided.
Recommendation - - The board approve the committee members for the Local Advisory Committee on Gifted Education as presented.
- IX. Item - - DISCUSSION AND VOTE TO APPROVE AND/OR SANCTION OR NOT APPROVE AND/OR SANCTION BOOSTER CLUBS FOR THE 2020-2021 SCHOOL YEAR.**
Information - - By law all Booster Clubs must be sanctioned and approved by the Board of Education. Booster Clubs have been sent the paperwork necessary to be sanctioned by the board. The process of sanctioning is necessary to protect every person who is involved with the raising of funds for student activities. The process not only protects all school officials, including the school board, administration and staff, it also protects the trust of patrons who financially support valuable student organizations. A list will be presented at the meeting.
Recommendation - - The board approve and/or sanction the Booster Clubs for the 2020-2021 school year as presented.
- X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A REIMBURSEMENT FROM PAYROLL TO SARAH REED AND DANA LAYMON.**
Information - - Sarah Reed and Dana Laymon need to be reimbursed for back pay. This action stems from an accounting mistake during the 2019-2020 school year.
Recommendation - -The board approve the reimbursement for Sarah Reed and Dana Laymon.
- XI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE ADJUNCT TEACHER STATUS FOR JOEY MARSH.**
Information - - The accreditation officer has suggested this action as a way to remain in compliance with Oklahoma Standards. Mr. Marsh is needed to teach Current Events.
Recommendation - - The board approve the adjunct teacher status for Joey Marsh.

XII. Item - - REVIEW AND POSSIBLE ACTION ON THE REOPENING GUIDELINES.

XIII. NEW BUSINESS.

XIV. SUPERINTENDENT'S REPORT.

1. Parent/Teacher Conferences on September 22th & 24th
(3:30-6:30 PM).

XV. EXECUTIVE SESSION.

Proposed Executive Session pursuant to OKLA. STAT. tit. 25, Section 307 (B) (1) and (3), to discuss, to employ, re-employ/not employ, or table consideration on personnel for 2020-2021 school year; to accept or not accept personnel resignations, so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed, accept or not accept resignations for positions listed.

1. **Vote to convene into Executive Session.**

- a. **Discuss the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda.**

**Krystalla Martin - Paraprofessional
Fayette Billy – Bus Mechanic (Retirement)
Sandy Bullard – Child Nutrition Director**

- b. **Discuss the employment of the following:**

**Jamie Armstrong (pending certification)
Danielle Burt – Paraprofessional
- Child Nutrition Director**

XVI. Vote to acknowledge the board has returned from Executive Session to Open Session.

Executive Session Compliance Statement by Board President.

XVII. Vote to approve the resignations(s) of employee(s) and any resignations submitted since the posting of the Agenda.

**Krystalla Martin – Paraprofessional
Fayette Billy – Bus Mechanic (Retirement)
Sandy Bullard – Child Nutrition Director**

XVIII. Vote to approve the employment of:

**Jamie Armstrong (pending certification)
Danielle Burt – Paraprofessional
- Child Nutrition Director**

XIX. ADJOURN.

Name of person posting this Notice: Helen Merritt
(type or print)

Signature Minutes Clerk
(Title)

**Posted this 10th day of September 2020, at 4:00 o'clock
P.M.,
on the bulletin board outside the Bert Corr Administration Building, Poteau
Public Schools, 100 Mockingbird Lane, Poteau, Oklahoma.**

Public viewing access information:
<https://zoom.us/j/2340211136?pwd=QXYyQWdBcU1HSzdVZUtqUjhSVlFhdz09>
Meeting ID: 234-021-1136