

**POTEAU ISD #29**  
**A G E N D A**  
**Board of Education Meeting**  
**6:00 P. M. September 13, 2021**  
**Bert Corr Administration Building - - 100 Mockingbird Lane**  
**Poteau, OK 74953**

**NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.**

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. COMMENTS FROM THE PUBLIC.**
- V. ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
  - 1. Minutes of the Board Meeting August 9, 2021.
  - 2. Minutes of the Special Board Meeting August 23, 2021.
  - 4. Financial Reports.
  - 5. Encumbrances.
  - 6. Change Orders
- VI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE 2021-2022 ESTIMATE OF NEEDS.**

**Information** - - The Estimate of Needs is for the 2021-2022 year. The document is for approval of \$22,579,368.70 for General Fund, \$3,544,959.47 for Building Fund, \$1,792,001.62 for Child Nutrition Fund, and \$852,215.10 for the Sinking Fund.

**Recommendation** - - The board approve the Estimate of Needs for 2021-2022.

- VII. Item - DISCUSSION AND VOTE TO ACCEPT OR NOT ACCEPT THE LOWEST RESPONSIBLE BID FOR THE RENOVATION OF THE BOB LEE KIDD CENTER.**

**Information** - We have received bids for the renovation of the Kidd Center. The lowest responsible bid is from **Beshears Construction**. The renovation will be funded entirely with federal stimulus funds at a base Bid of \$2,200,000.00.

**Recommendation** -- The Board award the contract to: **Beshears Construction**.

**VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE 2021-2022 CONTRACTS / AGREEMENTS.**

**Information** - - Each year there are individual and agency contracts/agreements that are entered into for needed services. These are a continuation of services from prior years and are listed below for board consideration.

**Recommendation** - - The board approve the 2021-2022 contracts/agreements as presented.

- a. **Choctaw Nation Head Start** – Provide Services to Head Start Students.
- b. **Choctaw Nation Head Start Special Education** – Provides Services to Head Start Students with disabilities.
- c. **CREOKS** – Behavioral Health Services
- d. **Career Tech** - Provide Vocational Programs to High School Students
- e. **Bethany Adams** – Provide Speech Language Pathology Services

**IX. Item – DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A NEW ACTIVITY ACCOUNT FOR THE MIDDLE SCHOOL CHOIR.**

**Information** – The Middle School Choir Director has requested that an activity fund account be established for the Middle School Choir for fundraising purposes.

**X. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND RAISER/S FOR THE 2021-2022 SCHOOL YEAR.**

**Information** - - By school policy, all Activity Fund Raisers are to be approved by the board of education. Poteau School Fund Raiser/s for the 2021-2022 school year will be presented.

**Recommendation** - - The board vote to approve the Poteau School Fund Raiser/s submitted for the 2021-2022 school year.

**XI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE LOCAL ADVISORY COMMITTEE ON GIFTED EDUCATION.**

**Information** - - There is a need to appoint a Local Advisory Committee on Gifted Education. This is required on an annual basis; the names of recommended committee members are provided.

**Recommendation** - - The board approve the committee members for the Local Advisory Committee on Gifted Education as presented.

**XII. Item - - DISCUSSION AND VOTE TO APPROVE AND/OR SANCTION OR NOT APPROVE AND/OR SANCTION BOOSTER CLUBS FOR THE 2021-2022 SCHOOL YEAR.**

**Information** - - By law all Booster Clubs must be sanctioned and approved by the Board of Education. Booster Clubs have been sent the paperwork necessary to be sanctioned by the board. The process of sanctioning is necessary to protect every person who is involved with the raising of funds for student activities. The process not only protects all school officials, including the school board, administration and staff, it also protects the trust of patrons who financially support valuable student organizations. A list will be presented at the meeting.

**Recommendation** - - The board approve and/or sanction the Booster Clubs for the 2021-2022 school year as presented.

**XIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE ADJUNCT TEACHER STATUS.**

**Information** - - The accreditation officer has suggested this action as a way to remain in compliance with Oklahoma Standards.

- a. Chase Caldwell – HS Geography – 1 Hr
- b. Jason Prescott – HS Math of Finance/Intermediate Algebra - 1 Hr
- c. Lacey Mellor – 6<sup>th</sup> Geography - 1 Hr
- d. Joey Marsh – 7<sup>th</sup>-8<sup>th</sup> Geography- 1 Hr
- e. Athena Farrell - 7<sup>th</sup> -8<sup>th</sup> Speech/Drama 2 Hrs

**Recommendation** - - The board approve the adjunct teacher status for the staff members listed above.

**XIV. Item – REVIEW AND POSSIBLE ACTION ON THE REOPENING GUIDELINES.**

**Information** – Quarantine procedures have been changed to allow more opportunity for parents to keep students in school. Mask mandates are now allowed and will be implemented in response to growing cases.

**Recommendation** – The Board discuss and approve any changes to the Reopening Guidelines.

**XV. Item – DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE ADDITIONS TO THE CAPITAL IMPROVEMENT PLAN.**

**Information** – Additional projects need to be included on the District Capital Improvement Plan.

**Recommendation** – The Board approve the additions to the Capital Improvement Plan.

**XVI. Item – DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE EXTRA DUTY STIPEND LIST.**

**Information** – The Extra Duty list is being provided for possible discussion.

**Recommendation** – The Board discuss and approve any additions.

**XVII. NEW BUSINESS.**

**XVIII. SUPERINTENDENT’S REPORT.**

1. Parent/Teacher Conferences on September 14<sup>th</sup> and 16<sup>th</sup> (3:30-6:30 PM).
2. Future Board Meeting: Develop Transfer Policy based on “capacity” to accept

**XIX. EXECUTIVE SESSION.**

**Proposed Executive Session pursuant to OKLA. STAT. tit. 25, Section 307 (B) (1) and (3), to discuss, to employ, re-employ/not employ, or table consideration on personnel for 2021-2022 school year; to accept or not accept personnel resignations, so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed, accept or not accept resignations for positions listed.**

**1. Vote to convene into Executive Session.**

**a. Discuss the resignation(s) of employee(s) and any resignations submitted since the posting of the Agenda**

**b. Discuss the employment of the following:**

Shelia Nichols – Administrative Aide  
Edward Johnson – Custodian  
Justin Harris – PHS Custodian

