

**POTEAU ISD #29**  
**A G E N D A**

6:00 P. M. February 14, 2022  
Bert Corr Administration Building - - 100 Mockingbird Lane  
Poteau, OK 74953

**NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.**

- I. INVOCATION.**
- II. CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. RECOGNITION OF GUESTS.**
- IV. COMMENTS FROM THE PUBLIC.**
- V. ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
  1. Minutes of the Regular Board Meeting January 10, 2022.
  2. Financial Reports.
  3. Encumbrances.
  4. Change Orders
- VI. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE 2022-2023 SCHOOL CALENDAR.**

**Information** - - The 2022-2023 School Calendar will be presented for Board review and possible approval. The calendar will incorporate the Days/Hours School Year Option and is modeled after calendars from previous years and the Career Tech Calendar.

**Recommendation** - - The Board discuss, approve, or table a School Calendar for 2022-2023.
- VII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE BOARD APPOINTED POSITIONS.**

**Information** - - Board appointed positions are annually approved by the Board of Education.

**Recommendation** - - It is recommended the Board approve Kelly Watson as Minutes Clerk; Cheryl Duncan as Encumbrance Clerk; Vallerie Martin as Treasurer; Rise McCoy as Custodian of the Activity Fund; Don Sjoberg and Vallerie Martin as Co-Custodians of the Activity Fund.

**VIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE ACTIVITY FUND RAISER/S FOR THE 2021-2022 SCHOOL YEAR.**

**Information** - - By law all Activity Fund Raisers are to be approved by the board of education. Poteau School District Fund Raiser/s for the school year will be presented. More information will be provided in the meeting.

**Recommendation** - - The Board vote to approve the Poteau School District Fund Raiser/s for the 2021-2022 school year.

**IX. Item - - DISCUSSION AND POSSIBLE ACTION ON THE REOPENING GUIDELINES.**

**Information**- A review of district guidelines is done monthly.

**Recommendation**- The board approve any changes to the Reopening Guidelines.

**X. Item - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE CHANGES TO THE EXTRA DUTY ASSIGNMENT LIST.**

**Information**- The Choctaw Nation is funding a Youth Advisory Board sponsor as one of the district extra- duty assignments.

**Recommendation**- The extra duty be assigned to Misti Upton.

**XI. Item - BOARD TO CONSIDER AND APPROVE OR NOT APPROVE A LEASE-PURCHASE AGREEMENT FOR THE PURCHASE OF A VOCATIONAL AGRICULTURE STOCK TRAILER.**

**Information** - Proposals for the lease-purchase of a stock trailer have been received from four financial institutions. A recommendation will be made at the meeting.

**XII. NEW BUSINESS.**

**XIII. SUPERINTENDENT'S REPORT.**

**XIV. EXECUTIVE SESSION.**

Proposed Executive Session to: (1.) Discuss, employ, re-employ/not employ, or table consideration on personnel for 2021-2022 and 2022-2023 school years, to accept or not accept personnel resignation/s, and discuss the purchase of real estate set out below so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed and accept or not accept resignation/s for positions listed. (25 O.S., Section 307 (B) (1) and (7).

1. Vote to convene into Executive Session.

a. Discuss the resignation(s) of the following employee(s) and any resignations submitted since the posting of the Agenda:

Dale Fox – PKMS Custodian

*(continued on next page)*

**b.** Discuss the employment of:

Sandy Hammon – Summer School Principal K-4  
Sarah Reed – Summer School Assistant Principal K-4  
Lori Hambrick - Summer School Secretary K-4  
Kim Allison - Summer School Principal 5-12th  
Justice Davis – Paraprofessional-UES  
Berenice Sanjuan - Paraprofessional-UES  
Karen Sexton – Special Services Teacher

**c.** Discuss re-employment of the following for school year 2022-2023:

Vallerie Martin, Director of Finance  
Brenda Dalton, Director of Special Education  
Kristie Smith, Primary Principal  
Kelly Holton, Upper Elem. Principal  
Bobbi Gillham, Middle School Principal  
Joe Ballard, High School Principal  
Shannon Warren, Primary Elem. Asst. Principal  
Sandy Hamman, Upper Elem. Asst. Principal  
Sarah Reed, Middle School Asst. Principal  
Jennifer Lamb, 7<sup>th</sup> & 8<sup>th</sup> Grade Academic Center Principal  
Eric Hackler, High School Asst. Principal  
Dianna Warren, Director of Technology  
Cindy Anson, Director of Child Nutrition  
Todd Hackler, 7<sup>th</sup>/8<sup>th</sup> Grade Center Asst. Principal  
Myrna Davis, Adult Education Director  
Angel Barbee, Alternative Education Director  
Monty Guthrie, Assistant Superintendent

**d.** Extra Duty assignment list.

**e.** Purchase of Real Estate

**XV. ACKNOWLEDGE THAT THE BOARD HAS RETURNED FROM EXECUTIVE SESSION TO OPEN SESSION.**

a. Executive Session Compliance Statement by Board President.

**XVI. VOTE TO APPROVE THE RESIGNATION(S) OF THE FOLLOWING EMPLOYEE(S) AND ANY RESIGNATIONS SUBMITTED SINCE THE POSTING OF THE AGENDA.**

**XVII. VOTE TO APPROVE THE EMPLOYMENT OF:**

Sandy Hammon – Summer School Principal K-4  
Sarah Reed – Summer School Assistant Principal K-4  
Lori Hambrick - Summer School Secretary K-4  
Kim Allison - Summer School Principal 5-12th  
Justice Davis – Paraprofessional-UES  
Berenice Sanjuan - Paraprofessional-UES  
Karen Sexton – Special Services Teacher

**XVIII. VOTE TO APPROVE THE RE-EMPLOYMENT OF THE FOLLOWING FOR THE SCHOOL YEAR 2022-2023.**

Vallerie Martin, Director of Finance  
Brenda Dalton, Director of Special Education  
Kristie Smith, Primary Principal  
Kelly Holton, Upper Elem. Principal  
Bobbi Gillham, Middle School Principal  
Jennifer Lamb, 7<sup>th</sup> & 8<sup>th</sup> Grade Academic Center Principal  
Joe Ballard, High School Principal  
Shannon Warren, Primary Elem. Asst. Principal  
Sandy Hamman, Upper Elem. Asst. Principal  
Sarah Reed, Middle School Asst. Principal  
Todd Hackler, 7<sup>th</sup> & 8<sup>th</sup> Grade Academic Center Asst. Principal  
Eric Hackler, High School Asst. Principal  
Dianna Warren, Director of Technology  
Cindy Anson, Director of Child Nutrition  
Myrna Davis, Adult Education Director  
Angel Barbee, Alternative Education Director  
Monty Guthrie, Assistant Superintendent

**XIX. VOTE TO APPROVE THE EXTRA DUTY ASSIGNMENT LIST.**

**XX. VOTE TO APPROVE OR NOT APPROVE THE PURCHASE OF REAL ESTATE.**

**XXI. ADJOURN.**

Public viewing access information:

<https://zoom.us/j/2340211136?pwd=QXYyOWdBcU1HSzdVZUtqUjhSVlFhdz09>

Meeting ID: 234-021-1136

**Name of person posting this Notice:** \_\_\_\_\_ **Kelly Watson**  
(type or print)

\_\_\_\_\_  
(Signature) \_\_\_\_\_ **Minutes Clerk**  
(Title)

**Posted this 11th day of February, 2022, at 4:00 o'clock P.M., on the  
bulletin board outside the Bert Corr Administration Building, Poteau Public Schools,  
100 Mockingbird Lane, Poteau, Oklahoma.**