

POTEAU ISD #29

A G E N D A

Regular Board of Education

March 7, 2022, Meeting 6:00 P. M.

Bert Corr Administration Building - - 100 Mockingbird Lane

Poteau, OK 74953

NOTE: The Poteau Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

- I. **INVOCATION.**
- II. **CALL TO ORDER AND ROLL CALL OF MEMBERS.**
- III. **RECOGNITION OF GUESTS.**
- IV. **COMMENTS FROM THE PUBLIC.**
- V. **ALL OF THE FOLLOWING ITEMS, WHICH CONCERN REPORTS AND ITEMS OF A ROUTINE NATURE NORMALLY APPROVED AT BOARD MEETINGS, WILL BE APPROVED BY ONE VOTE UNLESS ANY BOARD MEMBER DESIRES TO HAVE A SEPARATE VOTE ON ANY OR ALL OF THESE ITEMS. THE CONSENT AGENDA CONSISTS OF THE DISCUSSION, CONSIDERATION, AND APPROVAL OF THE FOLLOWING ITEMS:**
 1. **Minutes of the Regular Board Meeting February 14, 2022.**
 2. **Financial Reports.**
 3. **Encumbrances.**
- VI. **Item – DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE AUTHORIZED SIGNATORIES FOR THE COMMERCIAL CHECKING ACCOUNT #185824 AT COMMUNITY STATE BANK.**

Information -- The Community State Bank needs an updated Signatory list. Hank Harris needs to be removed and Vallerie Martin needs to be added.

Recommendation – Remove Hank Harris and add Vallerie Martin to the commercial checking account at Community State Bank.
- VII. **Item- - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE ACTIVITY FUND TRANSFER/S.**

Information- - Board action is required by law to transfer funds between Activity Fund sub-accounts. Activity Fund Transfer/s will be presented for Board approval.

Recommendation - - The Board approve the Activity Fund Transfer/s as presented.
- VIII. **Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE ACTIVITY FUND RAISER/S FOR THE 2021-2022 SCHOOL YEAR.**

Information - - By law all Activity Fund Raisers are to be approved by the board of education. Poteau School District Fund Raiser/s for the school year will be presented. More information will be provided in the meeting.

Recommendation - - The Board vote to approve the Poteau School District Fund Raiser/s for the 2021-2022 school year.

- IX. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A CONTRACT WITH MUNICIPAL ACCOUNTING SYSTEMS (MAS).**
Information - - Contract is for: Financial, Personnel, Treasurer, Activity Fund, and Student Information Software lease which includes Grade book. Contract includes technical support and any required updates. The annual contract is \$37,827.50
Recommendation - - Vote to approve Municipal Accounting System, Inc. (MAS) Software Contract for 2022-2023 school year.
- X. Item--DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE A SCHOOL AUDITOR CONTRACT FOR 2021-2022.**
Information - - Selection of a school auditor requires board approval.
Recommendation -The board approve the contract for School Auditor for the 2021- 2022 school year.
- XI. Item—DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE THE 2022-2023 SCHOOL CALENDAR.**
Information – The 2022-2023 School Calendar will be presented for Board review and possible approval. The calendar will incorporate the Days/Hours School Year Option and is modeled after calendars from previous years and the Career Tech Calendar.
Recommendation --The Board discuss, approve, or table a School Calendar for 2022-2023.
- XII. Item - - PRESENTATION OF THE DROPOUT REPORT AND COLLEGE REMEDIATION RATE.**
Information - - Oklahoma Law Subchapter 25 #210:35-25-3 requires the principal or a representative of each site serving students in Grades 7-12 to make an annual report to the board on the dropout rate and the college remediation rate for their site. No Board action is required on this agenda item.
- XIII. Item - - DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE SURPLUS ITEMS.**
Information - - Several items at the sites are unusable and have been submitted to be declared surplus.
Recommendation - - The Board approve the items for surplus.
- XIV. Item – REVIEW AND POSSIBLE ACTION ON BOARD POLICIES**
1. Comments from the Public
 2. Transfer Capacity

XV. NEW BUSINESS.

XVI. SUPERINTENDENT'S REPORT.

a. Donors Choose program

XVII. EXECUTIVE SESSION

Proposed Executive Session to: (1.) Discuss, employ, re-employ/not employ, or table consideration on personnel for the 2021-2022 and the 2022-2023 school year, to accept or not accept personnel resignation/s, and discuss the purchase of real estate set out below so the board can return to Open Session and vote to employ, re-employ/not employ, or table employment on personnel listed and accept or not accept resignation/s for positions listed. (25 O.S., Section 307) (B) (1) (7) and B(3).

1. Vote to convene into Executive Session.

a. Discuss the resignation(s)/reassignment of employee(s) and any resignations submitted since the posting of the Agenda:

Damita Hale – Primary School Teacher

Edward Johnson – Custodian

Brandon Wood – Head Boys Basketball Coach / High School Teacher

Steve Dosier – High School Custodian

XVIII. ACKNOWLEDGE THAT THE BOARD HAS RETURNED FROM EXECUTIVE SESSION TO OPEN SESSION

Executive Session Compliance Statement by Board President.

XIX. VOTE TO APPROVE THE RESIGNATION(S) OF THE FOLLOWING EMPLOYEE(S) AND ANY RESIGNATIONS SUBMITTED SINCE THE POSTING OF THE AGENDA

Damita Hale – Primary School Teacher

Edward Johnson - Custodian

Brandon Wood – Head Basketball Coach / High School Teacher

Steve Dosier – High School Custodian

XX. ADJOURN

Public viewing access information:

<https://zoom.us/j/2340211136?pwd=QXYyQWdBcU1HSzdVZUtqUjhSVlFhdz09>

Meeting ID: 234-021-1136

Name of person posting this Notice:

Kelly Watson

(type or print)

(Signature)

Minutes Clerk

(Title)

**Posted this 4th day of March, 2021, at 4:00 o'clock P.M., on
the bulletin board outside the Bert Corr Administration Building, Poteau Public
Schools, 100 Mockingbird Lane, Poteau, Oklahoma.**